

**MINUTES  
ST. CLAIR SHORES CITY COUNCIL MEETING  
JANUARY 20, 2020**

Regular Meeting of the City Council, held in the Council Chambers, located at 27600 Jefferson Avenue., St. Clair Shores, Michigan.

Present: Mayor Kip C. Walby, Council Members Peter Accica, John Caron, Ron Frederick, Pete Rubino, Candice Rusie and Chris Vitale (arrived at 7:17 p.m.)

Also Present: City Manager Matthew Coppler, City Clerk Mary Kotowski, Directors Bryan Babcock, Chris Rayes, Laura Stowell and City Attorney Robert Ihrle

**1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Mayor Walby called the meeting to order at 7:00 p.m. Ms. Kotowski, City Clerk, called the roll, and a quorum was present. The Pledge of Allegiance was recited.

**2. PROCLAMATIONS & PRESENTATIONS**

**c. Thomas and Nancy Ulrich (Item taken out of order)**

Tom and Nancy Ulrich received the following proclamation which was presented by Mayor Walby:

***Proclamation to  
THOMAS AND NANCY ULRICH***

***WHEREAS***, the Mayor and the Council of the City of St. Clair Shores deem it fitting and proper to acknowledge and honor residents who have given generously of their time and talents to our community; and

***WHEREAS, TOM and NANCY ULRICH*** have dedicated countless hours of volunteer service to this community and deserve special recognition for their endless contributions; and

***WHEREAS, TOM and NANCY*** have lived in St. Clair Shores since 1967 where they raised a family of four sons Michael, David, Matthew and Steven; and on August 14, 2019 they celebrated their 54th wedding anniversary; and

***WHEREAS***, with ***TOM*** in the forefront and ***NANCY*** alongside him as a strong supporter behind the scenes, they have worked diligently to create, plan, orchestrate and give tirelessly of their time to countless numbers of special events such as the "Nautical Nibble Taste Fest", "Winterfest", "St. Clair Shores Shorewood Kiwanis/Macomb Chamber Music Society Summer Concerts at Wahby Park" series which was established in 2009 and the annual "Shorewood Kiwanis Harper Charity Cruise"; an active member for over 20 years of the Shorewood Kiwanis and the Knights of Columbus Leo XIII Council 3042; and

***WHEREAS, NANCY and TOM***, are shining examples of what teamwork can accomplish, the enjoyment of being engaged, present and willing to get involved and participate in our community, the benefits and rewards it brings to all as demonstrated and enjoyed by both young and old at these annual reoccurring events in the City;

***NOW, THEREFORE, BE IT RESOLVED*** that the Mayor and Council of the City of St. Clair Shores, on behalf of the entire community, wish to express praise and appreciation to ***THOMAS and NANCY ULRICH*** for their many years of unselfish contributions to our Community, wish them many years of health and happiness in this next phase of their lives and say Thank You for being outstanding St. Clair Shores residents who went above and beyond.

*Presented this 20th day of January 2020.*

**a. Lakeview High School Swimmer Elly Belmore**

Mayor Walby presented Elly Belmore with the following proclamation:

**Item 2 (Cont'd):**

**PROCLAMATION to  
ELLY BELMORE of the LAKEVIEW HIGH SCHOOL HUSKIES SWIM TEAM**

**WHEREAS**, the Mayor and Council of the City of St. Clair Shores deem it fitting and proper to publicly recognize young people in the City who attain significant athletic achievements like **ELLY BELMORE**; and

**WHEREAS**, Lakeview High School Sophomore **ELLY BELMORE** is a member of the Huskies Swim Team and holds five school records which include three individual and two relays; she is the first State Swim Champion in the school's history; and

**WHEREAS**, **ELLY BELMORE** has demonstrated her athletic swimming abilities where she holds the County record for the 200 yard Individual Medley, which is 50 yards each of Butterfly, Backstroke, Breaststroke, and Freestyle; the L'Anse Creuse North pool record for the 200 Individual Medley; the Macomb County Meet Champion in the 100 Butterfly and 200 Individual Medley and named Macomb County Swimmer of the Year; **ELLY** was the Michigan Interscholastic Swim Coaches Association Meet Champion in the 200 Individual Medley; and the Michigan High School Athletic Association State Finalist in the 200 Individual Medley and the State Champion in 100 Yard Breaststroke;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the City of St. Clair Shores, on behalf of all its citizens extend our pride and congratulations to **ELLY BELMORE** for her outstanding individual and team accomplishments and wish her many more years of success.

Presented this 20<sup>th</sup> day of January 2020.

**b. Lakeview High School Football Team**

Mayor Walby presented the following proclamation to the members of the Lakeview High School Football Team:

**PROCLAMATION to  
LAKEVIEW HIGH SCHOOL HUSKIES 2019-2020 FOOTBALL TEAM**

**WHEREAS**, the Mayor and Council of the City of St. Clair Shores deem it fitting and proper to publicly express the City's pride and congratulations to the **LAKEVIEW HIGH SCHOOL HUSKIES FOOTBALL TEAM** for their outstanding 2019-2020 season; and

**WHEREAS**, the **2019-2020 LAKEVIEW HIGH SCHOOL HUSKIES FOOTBALL TEAM** had eight wins, which is the most wins in school history; set a school record with 329 points scored which is just under 30 points a game; and had consecutive playoff appearances for the first time in school history with this Senior class making the playoffs three times in four years (2016, 2018, 2019); and

**WHEREAS**, the **LAKEVIEW HIGH SCHOOL HUSKIES FOOTBALL TEAM** had seven players named to the Macomb County Tier 2 All County Team with one player named Captain of this team, three players named to the All County Dream Team and three players named to the Detroit News All East Team; these teammates have displayed good sportsmanship, have grown in character and skill, and demonstrated their hard work, determination and team spirit;

**THE TEAM MEMBERS ARE:**

Antonio Lovett	Isuf Cekaj	Jackson Bradley	Zachary Reilly	Randal Vetere
William Bell	Mathew Rubino	Andrew Messina	Cody Whittington	Brody Elias
Alex Manzella	Logan Beresford	Kenneth Soderberg	Jack Majewski	Dylan Charow
Shamar Askin	Pierce Ratliff	Karsten Younes	Brian Hannan	Eddie Karol
Ethan Ortwein	Jackson Young	Tobias Mitchell	Steven Soyka	RJ Hancock
Tavion Beasley	Evan Rochon	Christian McLaughlin	Keith Langell	Parker Engel
Isaiah Robinson	McCall Lucy	Paul Petit	Benjamin Lynn	Joe Williams
Sean Turner	Alex Sorgeloos	Martin Bostock	Owen Greiner	Kyle Cichowski
Tristan Witt	Evan Kuhle	Hunter Beresford	Patrick Kramer	Ben Dembinski
Cortez Howard	Ali Elmokdad	Harold Irby	Nolan Richendollar	Ethan Gates
Jude Hage	Drake Krohta	Ahmad Goode	Caleb Williams	

**Item 2 (Cont'd):**

**HEAD COACH:** Patrick Threet **ASSISTANT COACHES:** Jason Kedrow, Tyler Clouse, Jacob Liska, Melvin Richendollar, Dennis Zbozen, Paul Rochon, Matt Calleja

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the City of St. Clair Shores, on behalf of all its citizens congratulate the **2019-2020 LAKEVIEW HIGH SCHOOL HUSKIES FOOTBALL TEAM** and **COACHES** on their outstanding individual and team accomplishments and wish them many more years of success.

Presented this 20<sup>th</sup> day of January 2020.

Mr. Vitale arrived at 7:17 p.m.

**d. Michael C. Descamps**

Mayor Walby presented the following proclamation to Grace Descamps:

**Proclamation In Memoriam to  
MICHAEL C. DESCAMPS**

**WHEREAS**, the Mayor and the Council of the City of St. Clair Shores deem it fitting and proper to publicly recognize those citizens who participate in civic activities and unselfishly dedicate their time and effort to the community; and

**WHEREAS, MICHAEL C. DESCAMPS** graduated in 1964 from the Servite Seminary, Wayne State University in 1980 and joined the family owned business, Charles L. Descamps & Son Insurance Agency where he retired from in 2013; and

**WHEREAS, MIKE** was appointed to the Planning Commission on July 25, 1994 and has continuously served as a Planning Commissioner for 25 years, was elected Chairman for 2 years giving evidence of his leadership abilities and dedication to serving the residents of St. Clair Shores; and

**WHEREAS, MIKE** was the past President of Detroit Denby Kiwanis, a 4<sup>th</sup> degree member of Knights of Columbus #2463, President of the Lake Chemung Riparian Association, a member of the Belgian American Association and Alhambra; he was an instructor in Wayne County Community College's school of Emergency Medical Technician training for over 10 years, and he spent many summer weekends managing a first-aid tent at various local festivals; and

**WHEREAS, MIKE** was a Congregant at Bethel Lutheran Church in St. Clair Shores, he was also a Minister and officiated dozens of weddings over 30 years; **MIKE** loved classical music, hockey, science fiction, rich food, good beer and he loved to travel; he bowled in the St. Charles Society bowling league; and

**WHEREAS, MIKE** is survived by his beloved wife of 50 years, Grace, their three children and their spouses, Karel and Claudia, Mick and Shannon, and Megan and Mike, as well as five grandchildren, Aaron, Katie, Charlotte, Alex and Sonia, and two great-grandchildren Franchi and Grazia;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the City of St. Clair Shores, on behalf of all our residents, wish to convey to **MICHAEL C. DESCAMPS** our sincere appreciation for his dedicated service and extend to his family our sincere sympathy upon his passing.

Presented this 20<sup>th</sup> day of January 2020.

**e. Michael A. Bojalad**

The following proclamation was presented to the family of Michael Bojalad:

**Proclamation In Memoriam to  
MICHAEL BOJALAD**

**WHEREAS**, the Mayor and the Council of the City of St. Clair Shores deem it fitting and proper to publicly recognize those citizens who participate in civic activities and unselfishly dedicate their time and effort to the community; and

**Item 2 (Cont'd):**

**WHEREAS, MICHAEL BOJALAD** began working in Real Estate when he was 18, renting rooms to students at the University of Michigan, and in his early 20's hired in with Schweitzer Real Estate which was the beginning of a rewarding Real Estate career; in 2008 he became Director of Education for Century 21 Town & Country of Grosse Pointe; and

**WHEREAS, MICHAEL BOJALAD** was appointed as an alternate to the St. Clair Shores Planning Commission on March 2, 2015, and then appointed to a full voting member in 2017 where he diligently served the residents of St. Clair Shores; and

**WHEREAS, MICHAEL** was a member of the National Association of Realtors, the Michigan Association of Realtors and the Grosse Pointe Board of Realtors where he served one term as Director and Treasurer; he was co-chair of the Annual Charity Golf outing for the board and was a member of various committees throughout the years, and along the way taught continuing education classes; and

**WHEREAS, MICHAEL** is survived by his beloved sister and her spouse, Kathleen and Richard, and he was the cherished uncle to Ryan, Jessica and Rachel, and great uncle to Delaney;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the City of St. Clair Shores, on behalf of all our residents, wish to convey to **MICHAEL BOJALAD** our sincere appreciation for his dedicated service and extend to his family our sincere sympathy upon his passing.

Presented this 20<sup>th</sup> day of January 2020.

3. **AUDIENCE PARTICIPATION ON AGENDA ITEMS (2 MINUTE TIME LIMIT)** – None

4. **REQUEST FOR ADOPTION OF RESOLUTION RECOMMENDING APPROVAL OF OFF-PREMISE TASTING ROOM FOR DRAGON LANDING BY DRAGONMEAD MICROBREWERY, 24409 JEFFERSON**

**Background:** The City Manager recommended the adoption of the Michigan Liquor Control Commission resolution for the application from Dragon Landing by Dragonmead Microbrewery, for a new off-premises tasting room license to be located at 24409 Jefferson, St. Clair Shores MI 48080, Macomb County.

The original request at the June 17, 2019 City Council Meeting was approved as follows:

Moved by Council Member Frederick, supported by Council Member Rusie that the application from Dragon Landing by Dragonmead Microbrewery, for a new Microbrewery with on-premise tasting room permit to be located at 24409 Jefferson, St. Clair Shores MI 48080, Macomb County that it is the consensus of this body, that it **RECOMMENDS** this application be considered for approval by the Michigan Liquor Control Commission.

And that the applicants have meet the requirements of the City Liquor Ordinance and will meet the requirements for obtaining a Certificate of Occupancy.

Ayes: All – 7

As Dragon Landing brings tasting items from their Warren location, the Michigan Liquor Control Commission requires City Council to approve a resolution for a **NEW OFF-PREMISE Tasting Room License** to replace the resolution adopted last year. All City inspection requirements have been met.

Ms. Rusie asked if this is in addition to the on-premise tasting room permit that was approved previously.

Ms. Kotowski explained that this is replacing the on-premise tasting room permit. They should have applied for an off-premise tasting room permit, so this is actually a correction.

**Moved by Council Member Rusie, supported by Council Member Caron regarding the application from Dragon Landing by Dragonmead Microbrewery, for a new off-premises tasting room license to be located at 24409 Jefferson, St. Clair Shores MI 48080, Macomb County, it is the consensus of this body that it **RECOMMENDS** this application be considered for approval by the Michigan Liquor Control Commission.**

Ayes: All – 7

**5. DPW SNOW PLOWING PUBLIC WEBSITE PRESENTATION**

Background: The City has installed Automated Vehicle Locating (AVL) devices in our snow plowing and salting fleet. The devices allow administration to track our progress and to dispatch drivers as needed to complete the plowing and salting work as quickly as possible. An additional benefit is that we are able to share the progress of the work with our residents. A public viewing site has been created at the following web address. The site is only visible when the DPW is currently plowing. Buttons on the bottom of the screen allow users to choose the timeframe they want to view. There are certain snow events that take the DPW longer than 24 hours to complete however the software is only capable of storing the data up to 24 hours. A link to this webpage will also be available on the City website at <https://www.scsmi.net/> <http://stclairshores.plowtracker.com/>

Ms. Rusie asked how long we have access to the data at DPW. Mr. Babcock will provide Council with that information.

Mr. Rubino suggested taking screen shots of the screens so that they can be kept as long as necessary. These shots could be posted on the website.

Mr. Babcock explained that Saturday was very unique. Starting at 4 a.m. there were waves crashing over on to Jefferson so it had to be closed. Also, there was a watermain break that had to be taken care of because there was potential to damage homes. These had to be addressed before the entire staff could be assigned to plow.

Mayor Walby said some streets that have many intersections should be salted i.e. Malvern, Manhattan, etc. This needs to be evaluated.

**6. REQUEST TO APPROVE MDOT RIGHT-OF-WAY WORK RESOLUTION**

Background: The City Manager recommended City Council approve the Michigan Department of Transportation (MDOT) Performance Resolution for Governmental Agencies.

The City applies annually for a MDOT permit that allows the City to work within the State right-of-way along I-94 if an emergency was to occur such as water main break, flooding, etc. Additionally the City and its engineering consultant, Hubbell, Roth & Clark, Inc., have to apply for a MDOT permit when City construction projects may encroach on an MDOT right-of-way. City Council last approved this resolution on March 18, 2013.

**Moved by Council Member Frederick, and supported by Council Member Rusie to approve the following Michigan Department of Transportation (MDOT) Performance Resolution for Governmental Agencies, as recommended by the City Manager:**

**PERFORMANCE RESOLUTION  
FOR GOVERNMENTAL AGENCIES**

*This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".*

**RESOLVED WHEREAS, the City of St. Clair Shores hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;**

**NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:**

- 1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.**

**Item 6 (Cont'd):**

2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

**BE IT FURTHER RESOLVED**, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

**Item 6 (Cont'd):**

**Title and/or Name:**

<b>Bryan Babcock, PE</b>	<b>Director of Public Works &amp; Water</b>	
<b>Christopher Rayes, RA, AICP</b>	<b>Community Services Director</b>	
<b>Jesse VanDeCreek, PE</b>	<b>Hubbell, Roth &amp; Clark, Inc.</b>	<b>Consultant Engineer</b>
<b>Aaron Uranga, PE</b>	<b>Hubbell, Roth &amp; Clark, Inc.</b>	<b>Consultant Engineer</b>

Ayes: All – 7

**7. BIDS/CONTRACTS/PURCHASE ORDERS**

**a. REQUEST TO AWARD WATER SERVICE LINE AS-NEEDED REPLACEMENT PROJECT (BIDS OPENED 12/16/19)**

Background: The City Manager recommended City Council award the Water Service Line Replacement Program to the following: Fontana Construction, Inc. of Sterling Heights, MI; Bricco Excavating Company, LLC of Oak Park, MI; and D & D Water and Sewer, Inc. of Canton, MI; in the total amount of \$300,000 from Water Department Account No. 590-860-980.000.

He also recommended City Council approve the budget amendment of \$300,000 from the Water Department Working Capital Fund.

The State recently made changes to the Lead and Copper Rule which now requires municipalities or local water supplies to remove lead from the water distribution system even if the lead is found to be on private property.

In St. Clair Shores there are homes that the private service line connecting the house to the public water supply is made of lead material. The City has water connection (tap) cards from when the homes were originally connected to the City water distribution system. The City currently has a total of 25,303 water connection customers. Of those, there are approximately 515 that are expected to be made of lead material. That is approximately 2% of our water customers. The City is continuing to verify service line pipe material types at homes the tap card did not specify.

The State is requiring the City to replace 7% of the private lead service lines per year. Therefore, the City is required to replace a minimum of 37 lead service lines per year. During 2020, the City will be replacing 50 lead service lines as part of our water main replacement projects. This will meet the State minimum requirement.

The City, however, is committed to removing lead service lines at a faster rate than the State minimum. Therefore, the City has solicited bids for an As-Needed Lead Service Line Replacement Program. Bids were opened for the project on December 6, 2019. Please see the enclosed Recommendation of Award Letter from Hubbell, Roth & Clark, Inc. as it provides information on the Request for Proposals process. Also, enclosed is the As-Opened Bid Tabulation as well as the recommended Averaged Bid Tabulation.

It was recommended to award the grouped service line replacement to the 3 lowest bidders at an average unit price. The averaged unit prices for the 3 contractors was provided. The City has met with the contractors, and they are in agreement with these prices. By averaging the unit prices, the contractors will be able work more as a team to expedite the completion of the work. For example, if one contractor is busy working on other projects, they may choose to give their service line replacements to one of the other two contractors who is able to complete them at an earlier date.

The intent of this pilot project is to initially replace approximately 60 lead service lines from the stop box (adjacent to the sidewalk) to inside the home at the water meter. The City has provided a survey for residents to complete to determine their service line material type. Currently, there are 34 homes with confirmed lead service lines that the pilot project will start at.

Based on the bid unit prices, it is expected that each service line replacement will cost approximately \$5,000-\$5,600. The initial pilot budget will be \$300,000. The City will be separated in to three sections, and each of the three contractors will be given approximately \$100,000 worth of work.

**Item 7 (Cont'd):**

The requested approval includes a FY 2020 second quarter budget amendment of \$300,000 from the Water Department Working Capital Fund to increase the Water Department Capital Outlay Account No. 590-860-980.000.

Mr. Babcock announced that there is a public meeting on February 6<sup>th</sup> regarding this. He said the consulting engineers will observe the work outside of the home, and a City employee will be inside the home with the resident. All scrap metal always comes back to the City.

Mr. Vitale asked that the accounting of the lead scrap be kept separate.

**Moved by Council Member Caron, and supported by Council Member Accica to award the Water Service Line Replacement Program to: Fontana Construction, Inc. of Sterling Heights, MI; Bricco Excavating Company, LLC of Oak Park, MI; and D & D Water and Sewer, Inc. of Canton, MI in the total amount of \$300,000 from Water Department Account No. 590-860-980.000, as recommended by the City Manager.**

Ayes: All – 7

**b. REQUEST TO APPROVE GASOLINE & DIESEL MITN PURCHASING COOPERATIVE CONTRACT**

Background: The City Manager recommended City Council authorize the City Manager to award a 4-year contract and blanket purchase order for the purchase of gasoline and diesel from February 1, 2020 through January 31, 2024 from RKA Petroleum Company in the annual amount of \$365,000.00.

The City of St. Clair Shores DPW has two gas pumps located at the Motor Pool Building at 19800 Pleasant St. The pumps have a 12,000 gallon capacity unleaded gasoline underground storage tank (UST) and a 6,000 gallon capacity diesel fuel UST. On average, the City purchases 96,000 gallons of unleaded gasoline and 50,000 gallons of diesel fuel. The City of St. Clair Shores Golf Course has a 1,000 gallon capacity unleaded gasoline above ground storage tank and a 1,000 gallon capacity diesel fuel above ground storage tank.

The City of Sterling Heights is the lead agency for a Michigan Intergovernmental Trade Network (MITN) cooperative bid for the purchase of gasoline and diesel fuel that includes 20 member communities in the Macomb, Oakland and Wayne County region. The current bid pricing expires on January 31, 2020.

The bid is structured so that MITN members pay for fuel based on the per gallon wholesale rack average as published daily by the Oil Price Information Service (OPIS), plus a delivery fee (bid factor) per gallon. Gasoline and diesel fuel are purchased and delivered by truck transport for quantities of fuel greater than 5,000 gallons and by tank wagon for quantities less than 5,000 gallons. Through this cooperative bid, approximately 3 million gallons of unleaded gasoline and 1.3 million gallons of diesel fuel will be purchased annually.

On December 10, 2019, seven (7) bids were received for the cooperative purchase of truck transport and tank wagon deliveries of gasoline and diesel fuel for a two-year period. Upon receipt and review of all the bids, our recommendation is to award the bid to the low bidder, RKA Petroleum, Inc. for both truck transport and tank wagon deliveries of unleaded and diesel fuels.

Funding for this purchase has been budgeted in Motor Pool account no. 661-602-750.010 in the amount of \$350,000.00 and in the Golf Course account no. 580-855-750.010 in the amount of \$15,000.

It was also recommended that the balance of the existing blanket purchase orders, as of January 31, 2020, for these two accounts be transferred to a new blanket purchase order with RKA Petroleum, Inc. per the terms of the new contract.

**Moved by Council Member Rubino, and supported by Council Member Caron to authorize the City Manager to award a 4-year contract and blanket purchase order for the purchase of gasoline and diesel from February 1, 2020 through January 31, 2024 from RKA Petroleum Company in the annual amount of \$365,000.00, as recommended by the City Manager.**

Ayes: All – 7

**Item 7 (Cont'd):**

**c. REQUEST TO AWARD YEARS 2 & 3 TO GALUI CONSTRUCTION FOR VARIOUS ROAD PATCHING PROGRAMS**

**Background:** The City Manager recommended the approval to keep the 2020 & 2021 Concrete Pavement Repair Program with Galui Construction with a 5% increase for each year as detailed in the original bid tab.

Mr. Rayes said they have performed pretty well. There will be changes made to how they are scheduled in order to make sure nothing is missed before they leave the city.

Mr. Rubino suggested that 2020 be approved tonight and then address 2021 next year.

**Moved by Council Member Rubino, and supported by Council Member Caron to approve to keep the 2020 Concrete Pavement Repair Program with Galui Construction, Inc. with a 5% increase each year, as recommended by the City Manager, to be brought back to Council for review for the 2021 program.**

Ayes: All – 7

**8. CONSENT AGENDA – All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a vote of City Council. There will be no separate discussion of the items unless the Mayor and or a Council Member so requests, in which event the item will be removed from the general order of business and considered under the last item of the Consent Agenda.**

**Moved by Council Member Caron supported by Council Member Frederick to approve the Consent Agenda items a – e as follows:**

**a. Bills**

January 9, 2020 \$5,076,246.11

Resolved to approve the release of checks in the amount of \$5,076,246.11 for services rendered, of the report that is 25 pages in length, and of the grand total amount of \$5,076,246.11, \$826,663.31 went to other taxing authorities.

**b. Fees**

Resolved that the following Fees be approved as presented:

Ihrie O'Brien \$8,308.55

**c. Progress Payments**

Resolved that the following Progress Payments be approved as presented:

Marc Dutton Irrigation, Inc. \$ 8470.75  
Granite Inliner \$15,175.80

**d. Approval of Minutes**

Resolved that the following Minutes be approved as presented:

<u>Minutes</u>	<u>Meeting Date</u>
City Council	December 2, 2019

**e. Receive & File Boards, Commissions & Committee Minutes**

Resolved that the following minutes be received and filed:

<u>Minutes</u>	<u>Meeting Date</u>
Activities Committee	October 17, 2019
Historical Commission	December 3, 2019
Parks & Recreation Commission	October 10, 2019
Zoning Board of Appeals	December 5, 2019

Ayes: All – 7

**9. UPDATES AND FOLLOW-UPS FROM COUNCIL MEETING**

- **Water System Advisory Council** – The application for this committee is on the website.
- **Backyard Chickens** – Mr. Caron will provide this information to Council.

**10. COMMENTS BY INDIVIDUAL COUNCIL MEMBERS**

**Council Member Rubino** spoke about some concerns with snow plowing on the weekend. Did we communicate to the residents that plowing was delayed because of the flooding and ice? We need to work on keeping residents posted about what is going on.

**Council Member Caron** said that the Older Persons Advisory Committee (OPAC) has asked to be renamed to Senior Advisory Committee. He asked that this request be placed on the agenda for the upcoming Council Subcommittee on Boards, Commissions and Committees meeting.

He announced upcoming classes being offered by the OPAC.

He spoke about the ordinance recodification which is in process. He strongly recommended that the City Attorney assign a law clerk to review the recommendations which were submitted by Municode. He suggested that the fees are all laid out in one place to be more organized and they can be updated with an annual budget resolution.

**Council Member Frederick** announced the Winter Caravan which is a rally at Lake Shore High School.

He spoke about events going on at the Library.

**Council Member Vitale** announced the Annual Waterfront Environmental Committee Meeting is to be held Thursday, January 23<sup>rd</sup> in Council Chambers at 5 p.m.

**Council Member Accica** said he received a call regarding Clancy Clean Crushed Concrete on Little Mack. The houses are vibrating when they crush the concrete.

Mr. Rayes said that it is not Clancy doing that. The precast cement company to the south of them is crushing panels that were left behind.

**Council Member Rusie** agreed that the City Attorney needs to help with the recodification.

We do need to keep residents informed when there are extenuating circumstances going on around the City. This is even more important when we are issuing tickets. Council members also need to be kept informed because they are liaisons between the City and the residents, and if they are kept informed, they can do their jobs better.

The 6th Annual Wertz Warriors Bowling Bash for Special Olympics date has been changed to Saturday, March 14<sup>th</sup>.

She thanked the Lake Shore High School students who raised over \$850 for Habitat for Humanity Macomb.

The 3<sup>rd</sup> Annual Pizza Palooza Relay for Life Eastside fundraiser is Tuesday, March 3<sup>rd</sup>.

**11. CITY MANAGER'S REPORT** - None

**12. AUDIENCE PARTICIPATION (5 MINUTE TIME LIMIT)** –

Jamie Victory, St. Clair Shores resident, spoke about a spaghetti dinner fundraiser.

**13. MAYOR'S COMMENTS** - None

**14. ADJOURNMENT**

**Moved by Council Member Caron, supported by Council Member Rusie to adjourn at 8:36 p.m.**

Ayes: All – 7

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KIP C. WALBY, MAYOR

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MARY A. KOTOWSKI, CITY CLERK

(THE PRECEDING MINUTES ARE A SYNOPSIS OF A CITY COUNCIL MEETING AND DO NOT REPRESENT A VERBATIM RECORD).