

**MINUTES
ST. CLAIR SHORES CITY COUNCIL MEETING
SEPTEMBER 7, 2010**

Regular Meeting of the City Council, held in the Council Chambers, located at 27600 Jefferson Circle Dr., St. Clair Shores, Michigan.

Present: Mayor Hison, Council Members Frederick, Rubello, Rubino, Rusie and Walby

Absent & Excused: Council Member McFadyen

Also Present: City Manager Hughes, Assistant City Manager Smith, City Clerk Kotowski, Directors D'Herde, Esler, Koto and City Attorney Ihrle

1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Mayor Hison called the meeting to order at 7:00 p.m. Ms. Kotowski, City Clerk, called the roll with a quorum present. Ms. Kotowski noted Ms. McFadyen asked to be excused. The Pledge of Allegiance was recited by those in attendance.

Motion by Rubino, seconded by Frederick to excuse Council Member McFadyen from tonight's meeting.

Ayes: All – 6
Absent: McFadyen

2. PROCLAMATIONS & PRESENTATIONS

a. Starlit TV 50th Anniversary

Mayor Hison asked Mr. Rubello to present Starlit TV the following proclamation:

*PROCLAMATION
to
STARLIT TV
50th ANNIVERSARY*

WHEREAS, the Mayor and Council of the City of St. Clair Shores deem it fitting and proper to publicly recognize and express our pride and appreciation to STARLIT TV on the occasion of celebrating 50 years of business who, from the early days to the present, has served the City well as a thriving part of the business community; and

WHEREAS, STARLIT TV was established by James Collias in June 1960, and is now owned and operated by the second generation, George and Pete Collias; and

WHEREAS, James Collias started out as a certified public accountant auditing the books for the previous owner when he was approached to purchase and run the business; and

WHEREAS, STARLIT TV has fourteen qualified and knowledgeable repair technicians servicing any make and model of television, DVD players, audio systems, computers and even microwaves, taking pride in quality merchandise and customer service; and

WHEREAS, STARLIT TV's dedication and zeal in their work have won the respect and loyalty of many customers, generating a significant impact on the business community within the City;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of St. Clair Shores, on behalf of all its citizens, extend our congratulations and best wishes to the Collias Family and STARLIT TV for their dedication in servicing this community on the occasion of celebrating their 50th Anniversary and wish them many more years of continued success.

Presented this 7th day of September 2010.

Mr. Pete Collias thanked the City, the residents and the customers. He gave a brief history on the building and on Starlit TV.

2. PROCLAMATIONS & PRESENTATIONS (Cont'd)

b. Constitution Week, September 17 – 23, 2010

Mayor Hison presented the following proclamation for Constitution Week to Mrs. Joan Alsever, Chapter Chairperson:

*PROCLAMATION
DESIGNATING SEPTEMBER 17-23, 2010
AS "UNITED STATES CONSTITUTION WEEK"*

WHEREAS, September 17, 2010 marks the two hundred and twenty third anniversary of the drafting of the Constitution of the United States of America by the 1787 Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate this grand occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the City of St. Clair Shores do hereby proclaim the week of September 17-23, 2010 as

UNITED STATES CONSTITUTION WEEK

and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

Presented this 7th day of September 2010.

3. AUDIENCE PARTICIPATION ON AGENDA ITEMS (2 MINUTE TIME LIMIT)

Jim Goodfellow, St. Clair Shores, spoke on agenda items #12g, #9b and #5. Regarding agenda item #12g, he asked why there is an amendment for the second time when there wasn't supposed to be any amendments. Regarding agenda item #9b, he informed Council to consider that firefighters risk their lives. He asked that everyone consider walking in a firefighter's shoes before forming an opinion on whether firefighters deserve overtime. Regarding agenda item #5, he attended the Brownfield Redevelopment Authority meeting and was upset about the decision to adopt a plan for Waltco Land Company.

Shawn Goldie, St. Clair Shores, spoke on agenda item #9b. He thanked Council for postponing the vote on the Fire Department overtime issues because it allowed everyone time to obtain more information. He asked Council to take into consideration that the need for firefighters and paramedics has increased.

June O'Connell, St. Clair Shores, spoke on agenda items #9a and #9b. She asked how Council can make a decision to override what the taxpayers approved. She asked what would happen if we don't have the middle station. She asked how we can expect to be in a mutual aid agreement with Roseville and Eastpointe and still be available for our residents.

Chris Krotche, Grosse Pointe, spoke on agenda item #9b. He noted that since the last meeting there have been thirteen high priority calls, twelve motor vehicle accidents, and seven fire related calls. He mentioned that if one fire engine had been out of service there could have been a four-minute delay. The call volume has been up and he is asking the support of Council to maintain these services.

4. REQUEST FROM ST. LUCY CATHOLIC CHURCH TO HOLD A RELAY FOR PEACE WALK ON SATURDAY SEPTEMBER 11, 2010 FROM 9:00 A.M. TO 4:00 P.M. WALK TO PROCEED ON JEFFERSON TO NEWBERRY, CANTERBURY, AND MALVERN TO CLAIRWOOD

Father Commyn said that his congregation put together a vigil walk. He is asking permission to walk on the sidewalk, so that people can sign up, take a walk, and pray. They will be placing benches in front of the church for people to sit and pray if they are unable to walk. Next year, they expect this event to be bigger because it will be the ten-year anniversary of 9/11.

Motion by Frederick, seconded by Rubino to approve the request from St. Lucy Catholic Church to hold a Relay for Peace Walk on Saturday September 11, 2010 from 9:00 a.m. to 4:00 p.m. Walk to proceed on Jefferson to Newberry, Canterbury, and Malvern to Clairwood, subject to following traffic laws.

Ayes: All – 6
Absent: McFadyen

5. PUBLIC HEARING FOR THE ADOPTION OF A BROWNFIELD PLAN IN THE CITY OF ST. CLAIR SHORES FOR PARCEL OF PROPERTY HAVING THE ADDRESS 25225 JEFFERSON, PETITIONERS WALTCO LAND COMPANY AND WALTER R. OLTERSDORF REVOCABLE TRUST

Mayor Hison explained that the entire City has been designated as a Brownfield Redevelopment zone.

Mr. Pat McGow, City Brownfield Attorney, stated that the City of St. Clair Shores has established a Brownfield Redevelopment Authority pursuant to the provisions of the Brownfield Redevelopment Financing Act, M.C.L. 125.2651 et seq. This Brownfield Plan applies to the Gourmet House Redevelopment Project within the boundaries of the City. The project is being proposed by Waltco Land Company as part of a settlement agreement entered into by Waltco Land Company and the City of St. Clair Shores under date of July 2010.

The former Gourmet House property is located at 25225 Jefferson Avenue in St. Clair Shores and is on the west side of Jefferson Avenue between 10 Mile Road and Maple Avenue at the southwest corner of Jefferson and Maple Avenues. The property is comprised of two tax parcels legally described as follows:

PP# 14-27-228-023, Parcel #1: Maple Park Subdivision (Liber 7, Page 22), Lots 128 Through 131, and all of vacated public alley adjacent thereto;
PP# 14-27-228-027, Parcel#2: Assessor's Plat No. 18, Lot 6 and all of Lot 7 except the west 250.00 feet;
Also Rosemary Homesites Subdivision, Lot 25

The public benefit of incenting the project is the removal of blighted and functionally obsolete structures that visually impact the Jefferson Avenue business area. The property is also more likely to be perceived as "development ready" and attract re-developers, as the main impediment to redevelopment will have been eliminated. In addition, the proposed site plan will enhance the safety of traffic entering Jefferson Avenue, as direct entrance traffic will be eliminated in favor of traffic channeled through existing streets intersecting Jefferson Avenue and guided by traffic controls. It is anticipated that the proposed new retail development will be valued at \$100.00 per square foot as estimated by City of St. Clair Shores Assessing Department, giving an estimated new value of \$1,600,000 to the re-developed property.

Mr. McGow explained that the tax increment revenues will be used to reimburse the developer for activities necessary to prepare a health and safety plan; coordinate site security; conduct demolition activities and off-site disposal of the demolition debris; conduct demolition related rough grading; and implement other eligible activities permitted under the Brownfield Redevelopment Financing Act. The grand total for eligible reimbursement is \$70,150 in actual costs.

Mr. Richard Widgren stated that there have been extensive discussions and the Brownfield Redevelopment Authority was unanimously in favor of this project.

Mayor Hison opened the Public Hearing at 7:34 p.m.

Jim Goodfellow, St. Clair Shores, said he attended the Brownfield Redevelopment Authority meeting when this issue was being discussed. He asked if there was hazardous material inside of the building. According to Mr. Maloof, there was none on the outside of the building. He asked for this to be postponed and the information reviewed more thoroughly.

Glen Marohn, St. Clair Shores, is concerned with the rodents and roaches that are currently in the building and what would happen when the building is demolished. He feels that the City should be pro-active and hire an exterminator to prevent the pests from becoming a nuisance to the residents in the surrounding area.

Joseph Backus, St. Clair Shores, asked if in the end the taxpayers are paying for the reimbursement.

Mayor Hison closed the Public Hearing at 7:40 p.m.

Mayor Hison agrees that the City needs to be pro-active when removing buildings to prevent pests from becoming a nuisance to the surrounding residents.

Mr. McGow commented that the taxpayers would pay for part of the reimbursement. The Brownfield Redevelopment Authority captures a portion through taxes.

Mayor Hison said there is "hope" that the property would be developed into a larger project and would capture more tax revenue. Before this is to begin, they must be current on their taxes. The residents have been living with this obsolete building for many years. This decision to demolish the building has been discussed for years.

5. PUBLIC HEARING FOR THE ADOPTION OF A BROWNFIELD PLAN IN THE CITY OF ST. CLAIR SHORES FOR PARCEL OF PROPERTY HAVING THE ADDRESS 25225 JEFFERSON (Cont'd)

Mr. Ihrie commented that this will cost the taxpayers to reimburse the money, but the City is "paying" for it now by not having this building demolished. The taxes have "run down" over the years because of the building's obsolescence. This tax reimbursement is an incentive used to capture taxes in the future. The property owner must be current on their taxes.

Mr. Rubello said the taxes are delinquent. He asked how long the taxes could be delinquent. He asked what the total is on the delinquency and if we know when they will pay. He asked how the property would be kept neat after the building is demolished. He doesn't want the property becoming a bigger "eyesore" after the building is demolished.

Mr. Ihrie replied that the delinquent taxes are a little over \$6,000.

Mr. Hughes stated that it is not the normal procedure to put in writing the upkeep on the site after the building is demolished. Every building owner/property owner must abide by the City ordinances.

Mr. McGow said the funds aren't currently set aside because the funds aren't currently here. The Brownfield Redevelopment Authority has no money currently; it is all based on future tax captures. The fifteen-year window gave enough time for the taxes to be recaptured. The property is still subject to all the existing ordinances.

Mr. Walby asked if the proposal cost of \$7,000 was to level the property and reseed it so that it is a vacant piece of land.

Mr. Frederick asked if the demolition includes taking down the foundation and everything else that indicates that there was a building there.

Mr. Bill Schlecte, the attorney representing Waltco Land Company and Walter R. Oltersdorf Revocable Trust, stated the demolition includes taking down the building and foundation. He said the delinquent taxes would be paid next week. After the building is demolished, the property will be reseeded and will be maintained. When we went before Council earlier this year, Council's agreement included a statement regarding the properties maintenance in compliance with City ordinances.

Mr. Rubino asked how the amounts were developed when figuring out the cost of demolishing and reseeding the property. He commented that the property was taxed at \$20,300 in 2004 and this year the property was taxed a little over \$2,000.

Mr. McGow stated the City received bids for the demolition of the building. The \$70,000 was a number that was estimated (a cap) for the cost of the project. He said the cost of demolition related health and safety plan is \$1,000, the cost of demolition related site security is \$3,000, the cost of demolition of the building (including demo., disp., utility disconnect) is \$50,000, the cost of demolition related rough grading is \$7,000, and the cost of 15% contingency is \$9,150.

Mr. Walby stated that it is significant that we can get a new project built on the property. The Brownfield Redevelopment Authority and the Tax Increment Finance Authority have different rules to abide by.

Mr. Frederick asked if we are confident there is no asbestos in the building.

Mr. Nicholas Maloof, Environmental Services, said there was a minor amount of asbestos, which would cost approximately \$5,000 to remove.

Mayor Hison asked if the \$5,000 cost would be part of the 15% contingency amount. He asked what the timeframe would be if this is approved by Council.

Mr. McGow stated that the \$5,000 cost to clean the asbestos would be part of the 15% contingency amount. The demolition would move forward if approved by Council tonight.

Mr. Schlecte commented that if this were approved by Council tonight, they would come before Council at the next meeting with the demolition schedule. They anticipate getting the entire project completed by the end of September.

It was noted the pile of dirt that was left on the property was left there as an agreement the contractor made with the City and will be used to backfill the basement.

5. PUBLIC HEARING FOR THE ADOPTION OF A BROWNFIELD PLAN IN THE CITY OF ST. CLAIR SHORES FOR PARCEL OF PROPERTY HAVING THE ADDRESS 25225 JEFFERSON (Cont'd)

Motion by Walby, seconded by Rubello to approve adoption of the Resolution Approving and Adopting Brownfield Plan for Waltco Land Company and Walter R. Oltersdorf Revocable Trust/Gourmet House Redevelopment Property Located at 25225 Jefferson, St. Clair Shores, Michigan; which reads as follows:

WHEREAS, the City of St. Clair Shores (the City) has created a Brownfield Redevelopment Authority (the Authority) pursuant to PA 381 of 1996, as amended (the Act); and

WHEREAS, the Authority has met and considered a Brownfield Redevelopment Plan (the Plan) submitted by Waltco Land Company and Walter R. Oltersdorf Revocable Trust; Gourmet House Redevelopment (the Developer) for the property located at 25225 Jefferson, and

WHEREAS, the Authority has reviewed the Plan in accordance with the Act; and

WHEREAS, the Authority, following review of the Plan, approved the same and recommended approval to the City Council; and

WHEREAS, the notices required by the Act have been given; and

WHEREAS, the City Council, in accordance with the Act, met and conducted a public hearing on September 7, 2010 in order to review the Plan; and

WHEREAS, during the public hearing conducted by the City Council on September 7, 2010 all persons, including any affected taxing jurisdictions, were allowed an opportunity to comment on the plan and present their view and recommendations.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the St. Clair Shores City Council that:

1. The City Council of the City of St. Clair Shores hereby approves the Plan and determines that the Plan, in accordance with the Act constitutes a public purpose.
2. Furthermore, that the Plan meets the requirements of Section 13 of the Act.
3. Furthermore, if applicable, that the proposed method of financing the costs of the eligible activities is feasible and the Authority has the ability to arrange the financing.
4. Furthermore, that the costs of eligible activities proposed are reasonable and necessary to carry out the purposes of the Act.
5. Furthermore, that the amount of captured taxable value, if any, estimated to result from adoption of the plan is reasonable.

I, Mary A. Kotowski, the undersigned, the duly qualified and appointed City Clerk of the City of St. Clair Shores, Macomb County, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the St. Clair Shores City Council held on the 7th day of September, 2010.

IN WITNESS WHEREOF, I have hereunto affixed my official signature on this 8th day of September 2010.

MARY A. KOTOWSKI, CITY CLERK

Ayes: All – 6
Absent: McFadyen

6. REQUEST TO AMEND SITE PLAN FOR PC 10-04, TO ADD ADDITIONAL TRUCK WELLS (FROM 11 TO 18), PETITIONER, MAR-SAL INVESTMENTS

Mr. Tony Marino, Tom Maceri and Son Architect, said they are requesting the approval of the addition of seven truck wells. They have followed Council's and the Planning Commission's request to widen the approach to East Industrial Drive and have added an approach. They have provided additional parking for the Detroit News tenants. A lot of debris has been moved and new landscaping will be completed.

Mayor Hison noted that they originally started with eleven truck wells.

6. REQUEST TO AMEND SITE PLAN FOR PC 10-04, TO ADD ADDITIONAL TRUCK WELLS (Cont'd)

Mr. Ihrie commented that if a minor amendment is done then it does not need to be approved by the Planning Commission.

Ms. Koto noted that the Planning Commission approved the entire site plan with future wells included in the approval earlier this year. The Planning Commission approved both Phase 1 and Phase 2 and now this requires Council's approval.

Mr. Ihrie asked Ms. Koto to discuss the details at the next Planning Commission meeting so as the minutes will reflect the additional wells approval with the widened approaches being completed.

Motion by Rubello, seconded by Walby to approve a request to approve amended site plan PC 10-04, to add additional truck wells (from 11 to 18), at 23000 Industrial Dr. W., petitioner Mar-Sal Investments.

Ayes: All – 6
Absent: McFadyen

7. REQUEST FOR APPROVAL OF AFSCME CONTRACT FOR A THREE-YEAR

Mr. Smith noted the changes to this proposed AFSCME agreement as follows:

- 3 year contract through June 30, 2013.
- Effective, September 1, 2010, an across the board 5% reduction on all wage rates. These wage rates shall be frozen for the remainder of the contract term.
- Members of the bargaining unit will not be paid for the President's Day holiday in calendar year 2011. Should any employee be required to work on this holiday they shall be paid at the same rate of pay for those hours worked as would be received for hours worked on a "paid" holiday.
- The parties will agree that effective September 1, 2010 members of the bargaining unit may utilize compensatory time with a maximum bank of forty (40) hours of straight time. Said time shall be utilized in the same manner as Personal Days. Employees who had banked compensatory time through a previous letter of understanding for time worked earlier in 2010 shall have that time credited to this compensatory time bank.
- Effective September 1, 2010, all members of the bargaining unit shall receive one (1) additional personal business day annually.

It was discussed that there currently are five vacant positions of the sixty-nine positions in the AFSCME group. It was mentioned that these five positions were budgeted for. The AFSCME group has reduced their size much more significantly than any other group. Five years ago, there were more than eighty AFSCME employees and now there are sixty-four.

Mr. Smith explained that this group is very important. When there is a storm, the Department of Public Works employees have to tend to fallen trees and branches that infringe residents' safety. Three positions are not being replaced. This reduces the City's cost by \$150,000 to \$200,000 for all three positions combined.

Ms. Rusie commented that Council held every other union to the July 1st date for the 5% concessions and past contract concessions were not taken into account. She noted this is why she would be voting "No".

Mayor Hison explained that this situation is a little different and he hopes the other bargaining units will understand that.

Mr. Rubino stated that he was one person who was tough when it came to the contracts, but he is not going to fight this for only a couple thousand of dollars.

Motion by Rubino, seconded by Walby to approve request to approve the three-year collective bargaining agreement between the City of St. Clair Shores and AFSCME Local 1015 which will expire on June 30, 2013.

Ayes: All – 5
Nay: Rusie
Absent: McFadyen

8. REQUEST FROM CITY COUNCIL MEMBERS FOR COUNCIL DIRECTIONS/APPROVALS REGARDING THE FIREWORKS AND MEMORIAL DAY PARADE

Mayor Hison said that a Council Study Session was held recently to discuss Council's directions regarding the Fireworks and the Memorial Day Parade. Council received feedback from both committees and now Council needs to decide what to do to move forward.

Mr. Esler said the Activities Committee met on August 19, 2010 to discuss ideas about how to fund the Fireworks in 2011. The Activities Committee recommendations are as follows:

- Charging \$10 per car for the Veterans Memorial Parking Lot
- Admission Fee of \$5 per person (residents and non-residents) during the night of the 2011 Fireworks
- Give residents the option to buy pre-sale tickets at \$2 per person at the Civic Arena and City hall
- Admit children 10 and under at no cost

It was discussed that the City should charge the residents for parking cars on their grass.

Mr. Frederick asked how much money the Activities Committee anticipates capturing for the Fireworks.

Mr. Esler said they had about twenty-five volunteers for donations and they only captured \$1,500. They are still going to solicit vendors to come to the park. They have a long way to go to raise enough money.

Mr. Frederick commented that if 22,000 people attend the fireworks like this year, the Activities Committee could raise a good amount of money.

Mayor Hison explained that we might have generated more people this year because Roseville and Eastpointe did not have fireworks and Mt. Clemens had theirs on a different day. He expressed that nowhere in the recommendations was tax dollars requested.

Ms. Rusie expressed that having the Fireworks a "resident only" event would affect the participation by businesses. She asked if charging money would affect the business sponsorship.

Mr. Esler explained that they have asked the people that have donated last year to donate again. It's still undetermined if they will donate close to what they did last year or anything at all and if they would agree to us charging at the entrance.

Mr. Rubino mentioned that \$2 is not a lot of money. It is imperative to let people know that there will be a charge, so they can be prepared. He thinks that we could use more vendors in the park to bring in more revenue.

Mr. Rubello commented that he agrees with bringing more businesses in and the businesses will want as many people in the park as possible.

Mr. Esler stated that the next step now is to get concept approval on fees from Council on the recommendations by the Activities Committee.

Mr. Walby stated that he is concerned with the presale of tickets and thinks it should be \$2 at the gate also.

Mayor Hison stated that many details could be discussed, but right now, it needs to be discussed if this will be acceptable for the Activities Committee to move forward with a direction. This can always be amended in the future if needed.

Motion by Walby, seconded by Rubello to approve the Activities Committee recommendations of fees for the 2011 Fireworks. The proposed fees are:

- **Charging \$10 per car for the Veterans Memorial Parking Lot**
- **Admission Fee for \$5 per person (residents and non-residents) during the night of the 2011 Fireworks**
- **Give residents the option to buy pre-sale tickets at \$2 per person at Civic Arena and City Hall**
- **Admit children 10 and under at no cost**

and to develop a fee for parking cars on residential lots.

Ayes: All – 6
Absent: McFadyen

8. REQUEST FROM CITY COUNCIL MEMBERS FOR COUNCIL DIRECTIONS/APPROVALS REGARDING THE FIREWORKS AND MEMORIAL DAY PARADE (Cont'd)

It was discussed that the Memorial Day Parade does not reimburse the City the cost of the Police overtime whereas other organizations do. It was discussed that the Parade Council needs to fundraise in order to cover the costs of the parade and City overtime.

Ms. Rusie received phone calls and emails from people who want to participate in the Memorial Day Parade. The Parade Council needs to raise a large amount of money (more than they have been) in order to have the parade. Other organizations do not hold events with the City covering overtime costs.

Mr. Walby mentioned that Council wants every committee to be financially accountable and more open. The parade has been around for fifty years and he wants it to be around for many more years.

Mr. Rubino expressed that the City cannot give money to any organization in this economy.

Mayor Hison commented that Council wanted to discuss these issues to assist with suggestions on how to cover the costs. He suggested that the Parade Council be combined with the Activities Committee or the Cool Cities Committee.

Mr. Rubello said there shouldn't be a problem to hold open meetings. He would like the parade to survive. He thinks the Parade Council does a good job at running the parade, but there are serious financial issues that need to be overcome by May 2011. He doesn't think that the parade can survive if the City doesn't help the Parade Council. He feels that more businesses need to get involved.

Ms. Rusie discussed that the City cannot make the Parade Council do anything they don't want to because the Parade Council is a private organization. We cannot make them hold public meetings. We cannot make them have a Council Liaison. We cannot make them allow businesses to get involved. We need to get a City affiliated committee.

Mr. Rubello said that he understands that businesses are allowed to sponsor a float and put their name on it, but he wants the businesses to get involved in a bigger way and still honor the fallen heroes.

Ms. Rusie discussed that a new committee should be formed with new members to get as many people involved as possible. The Parade Council members could join this newly formed committee.

Mr. Ahearn said the Parade Council met and discussed some points, such as holding open meetings and running the books through the City. He thinks the City should put together a fundraising group to raise money for the parade, the fireworks, and the cruise. The Parade Council was formed many years ago because the City asked that volunteers organize the parade. It is more difficult to raise money for the parade because unlike other organizations, the parade does not raise money for charities. What the Parade Council submitted to Council were ideas of how to cut the City's cost. The question of "accountability" is upsetting to him because everyone on the Parade Council volunteers their time and the Parade Council is very accountable to the State.

Mr. Wielgot commented that the Parade Council is open to receiving suggestions and help from the City. The Parade Council volunteers are not involved with the parade to make money or to gain anything; they only want to organize a great parade. He said that he has offered for someone to sit down and talk out the issues with them and nobody has called him or approached him yet.

Mayor Hison used the Activities Committee as a good example of what Council was expecting the Parade Council to do. He explained that the Activities Committee had their meeting and then brought their ideas that they discussed before Council. He asked the Parade Council if they would entertain the idea of having a committee.

Mr. Ahearn asked why Council is so steadfast in wanting to take the parade away from the Parade Council. He reiterated that the City should put together a fundraising committee.

Mr. Wielgot said that the Parade Council still would like someone from Council to sit down and discuss this with them before any decisions are made.

Mayor Hison noted that a Study Session was held to discuss that City does not have money to help fund the Fireworks and the Parade any more.

8. REQUEST FROM CITY COUNCIL MEMBERS FOR COUNCIL DIRECTIONS/APPROVALS REGARDING THE FIREWORKS AND MEMORIAL DAY PARADE (Cont'd)

Mr. Frederick said he does not agree with combining the Parade Council and the Activities Committee or Cool Cities Committee. He is not aware of any complaints concerning how the parade was organized. The Parade Council acknowledged that they need to fundraise. He volunteered to sit down with the Parade Council to come up with a direction.

Mr. Walby commented that being accountable to the State is not being accountable to the taxpayers here. He doesn't feel that the Parade Council is practicing "good accounting". He would like to see the checks coming in and checks going out. He noted that three weeks ago Council requested the minutes from the Parade Council meetings and has not seen them yet.

Mr. Ahearn explained that the City would not have to be accountable anymore because the Parade Council is covering the insurance.

Mr. Walby responded that the City will always be accountable as long as the Parade Council depends on the police and the Department of Public Works for the parade.

Ms. Rusie clarified that Council never said that the Parade Council was doing a bad job, in fact the Parade Council has been doing a good job.

Motion by Rusie, seconded by Rubino to move the parade to a new City affiliated committee to aid in fundraising and planning and volunteers; consisting of new members from other committees to look at the parade for 2011.

Ayes: All – 5
Nay: Frederick
Absent: McFadyen

Mr. Frederick offered again to work with the Parade Council. He thinks that it's not a good decision to move the parade to a new inexperienced committee. He said that this would cause the Parade Council to feel alienated.

9. FIRE DEPARTMENT

a. Termination of the mutual aid agreement with the Harper Woods Fire Department

Mr. Hughes explained that there were concerns that the mutual aid agreement with the Harper Woods Fire Department as we believe that Harper Woods can no longer honor their part of the agreement. If the termination of the mutual aid agreement with the Harper Woods Fire Department is approved tonight, it will become effective October 1, 2010.

Fire Chief Morehouse noted in his discussion with the Harper Woods Fire Chief that this agreement can no longer be honored.

Mr. Hughes noted that this would not come as a surprise to Harper Woods as he has discussed this with the Harper Woods City Manager. The Cities of Roseville and Eastpointe would be making their decisions in September or October whether to terminate their agreements or not.

Mr. Ihrie explained that the mutual aid pack itself was silent as to how matters like this should be handled. He recommends a copy of the passed resolution (if passed) along with an explanation should be certified and delivered to Harper Woods, Roseville, and Eastpointe.

Motion by Rubino, seconded by Walby to approve that in consideration of the Harper Woods Fire Department's inability to no longer adhere to the intent and spirit of the mutual aid agreement, and in consideration of the actions taken on September 1, 2010 by the Macomb County Fire Chiefs Association, the City of St. Clair Shores will hereby terminate the mutual aid agreement with the City of Harper Woods effective October 1, 2010 and direct the City to forward a copy of this resolution to the Cities of Harper Woods, Eastpointe, and Roseville and to the Macomb County Fire Chiefs association.

Ayes: All – 6
Absent: McFadyen

9. FIRE DEPARTMENT (Cont'd)

b. Overtime issues

Mr. Hughes stated that the overtime budget for the Fire Department (fiscal year 2010-2011) has been completely utilized and is now in a deficit situation. In an effort to address this situation, administration is prepared to reduce the minimum staffing level from 13 personnel to 11 personnel. Implementation date for this change was scheduled to occur on August 18, 2010. If Council desires to put the money back into the fire overtime account from the rainy day fund, we would need a majority vote. There was \$42,000 budgeted for fire overtime this fiscal year compared to \$450,000 last fiscal year.

Fire Chief Morehouse noted that the staffing in the central fire station would be reduced from seven to five. This would put one fire engine out of service.

Mr. Smith explained that collective bargaining agreement refers to the equipment. We have fifteen people signed to each shift, three people can take off for any reason, and there would be a staff of twelve on any given day. He, Fire Chief Morehouse and Mr. Hughes sat down with the executive board and discovered that the City cannot staff thirteen if we wish to keep the equipment in service.

Mayor Hison noted that discussion was held during budgets on how the City would compensate for overtime costs. There isn't enough money to sustain the direction we are going, which is why we are addressing overtime issues. We need to move forward in the right direction.

Mr. Rubino referred to the Study Session that was held in December of 2009 or February of 2010. In the Study Session, it was discussed that overtime needed to be cut because it was a huge expense. He is now learning what "operational overtime" is.

Mr. Smith explained that there is a staff of fifteen at the three fire stations. Three employees can be off at the same time and you have "built in" overtime. If the City had a staff of sixteen and three people were off, the operational overtime would be lowered significantly. Operational overtime is also for training classes that firefighters have to take and for covering a firefighter who is injured. When the three positions were eliminated, the Fire Chief said there was going to be overtime to cover the positions.

Mr. Rubino said that he doesn't remember discussing in the Study Session that one fire engine would be taken out of service. He questioned the amount of money used for overtime costs already this year being over \$100,000.

Mr. Smith said normally the fire engine would be out a minimum of 70% of the time. The amount of injuries and vacations would cost this percentage to rise.

Fire Chief Morehouse said there were some retirements and the new hires cannot be considered in the staff count until they finish probation.

Mr. Smith said in July and August we were down five firefighters and now the four new hires can be considered in the staff count.

Mayor Hison stated that 80% of the services from the central station are EMS calls.

Mr. Walby expressed that he is frustrated because at Budget meeting, Fire Marshal Hejza stated that the department couldn't run on these budgets. You let us approve a budget that would not work.

Mr. Smith clarified that the department can run without the third fire engine, but services would be impacted.

Mr. Hughes confirmed that you can run a professional fire department with minimum staffing. The level of service will be affected. St. Clair Shores has three fire stations and could run only two of the fire stations and still provide service to the residents. We enjoy a healthy mutual aid agreement to aid in high volume times. We went from a \$49 million budget to \$42 million budget. Making \$7 million in cuts causes some services to be cut.

It was discussed that the north end station staffs three, the central station staffs seven, and the south end station staffs three. The two end stations would run the fire engines and the central station would run an ambulance.

Mr. Rubino mentioned that contractual obligation prohibits us from running all three engines.

Mr. Smith clarified there are many things that cannot be accounted for or planned. We are in the process of researching if someone can step down and do a lower paying job. He will have an answer in the next week and a half.

9. FIRE DEPARTMENT - b. Overtime issues (Cont'd)

Fire Chief Morehouse stated that it's a requirement for the firefighters to receive training. When he worked in Shelby Township, all staff was cross-trained. Everybody could do every job.

Mr. Smith mentioned that when Warren closed their Firehouse #4, there was a change in how they do their services. Whenever you take equipment out of service, response times will change.

Mayor Hison said there will be a day when we run out of money if we continue to take money out of the rainy day fund. We need to review how we can provide the services that we absolutely need. We need to look at block grant money in order to change how things are done in the future, but we don't have the money to make these changes today.

Fire Chief Morehouse has proposed several suggestions to save money, such as purchasing a "demo" ambulance.

Mayor Hison thinks that cross training should be explored and the contract language issues researched.

Mr. Hughes said there were meetings with the Fire Union's executive board. A Federal grant process will be available in May 2011. There are more opportunities for police grants and funding than for fire grants. We will continue to look for every opportunity for funding. We are approaching the end of the third month of this fiscal year we have more than tripled the overtime funding. He thinks that we will have to respond with an answer by December.

Mayor Hison said that we need to take money out of the rainy day fund from now to December to cover the short falls.

Mr. Rubino asked if we could maintain services by working it out with the union. He feels that we can maintain the same level of service, but administration should be using all tools available.

Ms. Rusie asked that administration look into every available tool to implement new plans, grant options, and contract modifications.

Mayor Hison requested an update every two weeks on overtime expenditures.

Mr. Smith said he would report to Council by the next Council meeting regarding how much we are saving in overtime. He noted that there is one person on probation.

Fire Chief Morehouse noted that all the overtime has been operational overtime.

Motion by Rubino, seconded by Frederick to reinstate overtime for the Fire Department until December 31, 2010 and that it be capped at \$225,000.

A roll call vote was taken.

Ayes: Rubino, Frederick, Rubello, Rusie, Hison

Nay: Walby

Absent: McFadyen

Motion passed.

10. BIDS/CONTRACTS/PURCHASE ORDERS

a. Request approval of Blanket Purchase Order for Motor Pool to utilize Priority One Emergency Inc. for Police Car tear down/build up

Mr. Smith explained that the Department of Public Works (motor pool) utilizes vendors to remove equipment and electronics from old police cars and have them reinstalled in the new car. This job went out for bid, advertised and put on MITN. The Department of Public Works has five new police vehicles budgeted this fiscal year. Priority One was the lowest bidder at \$900 per tear down/build up.

Mr. Smith said Lt. Pietrzak did substantial research. We received references for Priority One. We recommend going with Priority One, but sending only one vehicle at a time in order to make sure that everything is done correctly.

Motion by Rubino, seconded by Walby to approve purchase order and award bid to Priority One Emergency Inc. for \$4,500; to send only one vehicle at a time to test the awardee as it is a new vendor.

Ayes: All – 6

Absent: McFadyen

10. BIDS/CONTRACTS/PURCHASE ORDERS (Cont'd)

b. Request to award bid for 2010 Tree Planting Projects (bids opened 8/31/10) bid award less than \$10,000

c. Request to award Selection of Investment Advisor (RFP opened 2/23/10)

Mr. Hughes explained that we want to hire an investment professional to assist us. On April 13, 2010 we solicited proposals for an investment advisor. We received eight proposals and after reviewing all eight for compliance with our RFP, four firms were selected and interviewed. Those four firms were filtered down to two finalists and the two finalists were interviewed again. We unanimously decided that Ambassador Capital Management would provide the best services. With the assistance of Ambassador Capital Management we have also updated the enclosed investment policy to fit with their proposed investment strategy.

Mr. Rubino said he feels that the process went great. Ambassador Capital Management "stood out" because they understand that safety was the most important thing. Everyone was comfortable with their process and they are a local business.

Mr. Haney commented that we are looking at an outside firm to increase our rate of return while maintaining liquidity.

Mr. Greg Post, Ambassador Capital Management, stated short term maturities are averaging 1% rate of return. They project that the interest rate will be low for a long time. He said below 1% is expected for a few years. As the Federal debt increases, the interest rate will rise. Their fee is .15%.

Mr. Tal Gunn, Ambassador Capital Management, stated Public Act 20 governs how and what we can invest in. They currently are working with Northville, Eastpointe, and Roseville. They are strictly in the bond market. It is an open contract and they will report to Mr. Haney. He stated that consistency changes with the time and keeping the money safe is "key". They are ruled by Public Act 20 as to what they can invest in.

Mr. Haney stated that with the proposed portfolio, we did not want to go out more than a year. Now it states, one year and any legal bank.

Mr. Ihrie noted there was one change to the Investment Policy removing the listing of banks to read "any legal bank", which has been delegated to Ambassador Capital Management. Also a change to the Investment Advisory Agreement Section 1 Authority to include (subject to the management of the St. Clair Shores Treasurer/Director of Finance as required by the St. Clair Shores City Charter).

Motion by Rubino, seconded by Walby to appoint Ambassador Capital Management to provide investment advisor services and approve the investment policy a copy of which shall be attached to the original minutes of this meeting, and to include the change noted by the City Attorney the Investment Advisory Agreement Section 1 Authority to include (subject to the management of the St. Clair Shores Treasurer/Director of Finance as required by the St. Clair Shores City Charter).

Ayes: All – 6
Absent: McFadyen

11. REQUEST TO APPOINT VOTING DELEGATE AND ALTERNATE TO MICHIGAN MUNICIPAL LEAGUE ANNUAL BUSINESS MEETING

Mayor Hison mentioned that Mrs. McFadyen wishes not to continue as the Delegate to the Michigan Municipal League and Mr. Frederick, the Alternate Delegate, agreed to take her place.

Motion by Rubello, seconded by Walby to approve the appointment of Council Member Frederick as Voting Delegate for the Michigan Municipal League Annual Meeting to be held September 22, 2010 in Dearborn, Michigan.

Ayes: All – 6
Absent: McFadyen

Motion by Rubello, seconded by Walby to approve the appointment of Council Member Rusie as Alternate Voting Delegate for the Michigan Municipal League Annual Meeting to be held September 22, 2010 in Dearborn, Michigan.

Ayes: All – 6
Absent: McFadyen

12. **CONSENT AGENDA** – All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a vote of City Council. There will be no separate discussion of the items unless the Mayor and or a Council Member so requests, in which event the item will be removed from the general order of business and considered under the last item of the Consent Agenda.

Motion by Walby, seconded by Frederick to approve the Consent Agenda items a, b, c, e, f, and h, and consider item d & g separately, which include the following:

a. Bills

September 7, 2010 \$14,869,951.61

To approve the release of checks in the amount of \$14,869,951.61, of the report that is 39 pages in length and of the grand total amount of \$14,869,951.61; \$9,124,883.62 went to other taxing authorities.

b. Fees - None

c. Progress Payments

Utility Services Authority, LLD \$199,573.20
 Fontana Construction, Inc. \$ 46,380.45

To approve the above progress payments, subject to audit.

e. Receive & File Boards, Commissions & Committee Minutes

To receive and file the following minutes:

<u>Minutes</u>	<u>Meeting Date</u>
Beautification Commission	July 14, 2010
Board of Review	July 20, 2010
Brownfield Redevelopment Authority	July 15, 2010
Building/Property Maintenance Board of Appeals	July 14, 2010
Dog Park Committee	October 5, 2009
Dog Park Committee	July 1, 2010
Dog Park Committee	August 5, 2010
Fence Arbitration	June 16, 2010
General Employees Pension Board	June 15, 2010
General Employee Retiree Health Care Board	April 20, 2010
Library Board	June 17, 2010
Library Board	July 15, 2010
Parks and Recreation	July 8, 2010
Sign Arbitration Committee	June 24, 2010
Sign Ordinance Advisory Committee	April 28, 2010
Sign Ordinance Advisory Committee	May 12, 2010
Sign Ordinance Advisory Committee	June 30, 2010
Water Resources and Advisory Board (revised)	July 6, 2010
Waterfront Environmental Committee	July 20, 2010

f. Receive and deny claims of Olsi Leska v St. Clair Shores etal and refer to legal counsel

h. Mayor Recommendation to appoint David Rubello as the Council Liaison to the Older Persons Advisory Committee

Ayes: All – 6
 Absent: McFadyen

12. CONSENT AGENDA (Cont'd)

Separated items d and g

d. Approval of Minutes

To approve the following minutes:

Minutes
City Council
City Council Study Session
City Council

Meeting Date
August 2, 2010
August 9, 2010
August 16, 2010

Ms. Rusie requested to make a correction to her comments on page 8, Item 5f(2) in the August 2, 2010 City Council Meeting Minutes. She clarified that the correction should be as follows:

Ms. Rusie stated she removed this item to ~~does not like splitting bids as she remembers there was a problem with doing this in the past.~~ to make certain that the RFBs properly notified potential bidders of the possibility of split bid.

Motion by Walby, seconded by Rubello to approve the following minutes; the August 2, 2010 City Council Minutes (with correction to page 8 Item 5f(2) as noted above), the August 9, 2010 City Council Study Session Minutes, and the August 16, 2010 City Council Minutes.

Ayes: All – 6
Absent: McFadyen

g. Approval of Change Order #003 for NSP Property 20319 Avalon in the amount of \$4,800

Mr. Frederick asked why there is a Change of Order for this property. He stated that he cannot support a change of order for the property at 20319 Avalon for \$4,800.

Mayor Hison said that this particular home was not structurally sound. A problem with the foundation was discovered only after the project was started. There could not have been any other way that this problem could have been found earlier.

Mr. Rubino noted he needed to abstain from this item as this vendor is his client.

Motion by Walby, seconded by Rubello to approve Change Order #003 for NSP Property 20319 Avalon in the amount of \$4,800.

A roll call vote was taken.
Ayes: Walby, Rubello, Rusie, Hison
Nays: Frederick
Absent: McFadyen
Abstain: Rubino
Motion passed.

13. UPDATES AND FOLLOW-UPS FROM COUNCIL MEETING

- **PCB's** – Mr. Hughes said he has been working closely with the Environmental Protection Agency. He said that there was a public meeting recently and he will follow up with a conference call with the Environmental Protection Agency and inform Council.
- **9 Mile Street Replacement Project** – Mr. Hughes acknowledged that the 9 Mile Street Replacement Project has been an inconvenience to the residents and businesses in the area. Sewer work will began tomorrow or Thursday the latest. November 15, 2010 is the completion date.
- **Harper Water Main** – Mr. Hughes stated that as of early this afternoon, they have started the project and it has progressed to Socia Street. We will continue to monitor this project.

Mayor Hison said some driveways were removed in order to put the line underneath. He asked when the driveways will be replaced.

Mr. Hughes responded that we don't have an exact date, but he thinks the project will be complete by "mid to late fall".

13. UPDATES AND FOLLOW-UPS FROM COUNCIL MEETING (Cont'd)

- **Department of Public Works** – Mr. Hughes informed Council that the County Prosecutor has filed one formal felony charge and one formal misdemeanor charge against the former Department of Public Works Manager. We will be moving forward and working with our insurance company on restitution. The Department of Public Works Director position remains vacant as we are conducting interviews. It is critical that we have the position filled before snowfall.
- **10 Mile & 12 Mile Speed Limit increase** – Mayor Hison informed that there is a meeting set up with Eastpointe, Roseville, Center Line and himself to discuss the speed limit increase. We all feel that it is not the time to increase the speed.

Mr. Hughes said that ultimately the decision to increase the speed limit would be up to the Macomb County Road Commission. We hope that we will make a compelling case.

Mayor Hison stated they also will discuss the inconsistency of the traffic lights.

14. COMMENTS BY INDIVIDUAL COUNCILPERSONS

Council Member Rubino commented that the firefighters union takes the overtime issues to heart. These are difficult times and during these difficult times, we have the opportunity to make necessary changes.

Council Member Rusie mentioned that she confirmed for a resident that the millage money is being used for the Police and Fire Departments. She announced the Senior Center Apple Pie Sale and encouraged people to volunteer to help with baking. She mentioned the Green Fair at Memorial Park on September 25, 2010 from 10:00 a.m. to 6:00 p.m. and encouraged sponsors and vendors to participate.

Ms. Rusie informed that a resident asked her to mention the law regarding keeping pets on leashes because the resident's dog was attacked by a dog that was in the front yard with its owner.

Mr. Ihrie advised that the "leash law" states that anytime a dog or cat is outside they must be on leash.

Council Member Rubello asked what the update is on the rat problem because he has been getting a lot of complaints about rats.

Mr. Hughes we have a comprehensive program for baiting. There has been an increasing problem with rats due to road construction. In the last several calendar days the code enforcement has been notified of problems in sewers and at certain properties. Council recently asked that staff not continue to send letters indicating we would bait on their property unless they contacted us. Instead, Council asked that we send letters and have the property owners affirmatively respond and ask staff to come to their property to bait rats. We have received less than ten responses.

Mr. Rubello commented that we need to stay on top of this.

Mr. Rubello mentioned the Waterfront Environmental Committee Student Scholarship Program.

Mr. Rubello asked Ms. Koto what the percentage of rental properties is in the City.

Ms. Koto responded that she could provide a list of registered rentals, but said that it would be impossible to get a complete list of rental properties because it is up to the owner of the property to inform us that it is a rental property.

Mr. Rubino asked if there is a way to look up non-homestead homes.

Ms. Koto said there are different situations that come up that make it difficult to determine whether a home is a non-homestead home.

Mr. Rubello thanked the AFSCME workers for all their hard work.

Council Member Frederick informed that the "clothing drop boxes" have been appearing in different locations in the City and he understood that no "clothing drop boxes" were allowed in the City. He asked Mr. Rayes and Ms. Koto for an update on this issue.

Mr. Frederick announced "Wigs for Kids Galla" on October 1st, the Lac Ste. Claire Art Fair, and the Family Funfest at Lakeview High School.

14. COMMENTS BY INDIVIDUAL COUNCILPERSONS (Cont'd)

Mr. Frederick commented that the residents “won” on the fire situation.

Council Member Walby passed.

Mayor Hison announced that SEMCOG registered to participate at the City’s Green Fair at Memorial Park on September 25, 2010.

15. CITY MANAGER’S REPORT

Mr. Hughes informed Council that there are close to 400 “significantly” delinquent water bills of \$400 dollars or more. Notices were sent numerous times and “deadlines” were set for August. We will begin to start water shut off tomorrow (9/8/10). We are not going to be able to shut them all off in one day. We have an obligation to the residents who pay their bills on time.

16. AUDIENCE PARTICIPATION (5 MINUTE TIME LIMIT)

Patricia Check, St. Clair Shores, asked Council if the locations of the Harper Cruise and the Memorial Day Parade could be changed because she lives near the area where the Harper Cruise and the Memorial Day Parade are held and has had issues in the past. She claims that she was verbally abused by someone that was going to Mr. B’s. She has made a police report about this.

Eileen Wullschleger, Grosse Pointe Farms, stated that she is upset about her son receiving a ticket for making a left hand turn where there was no left turn allowed. Her son was given two options; he could receive a lower ticket with points or a higher ticket with no points. She feels this is for revenue generation only.

Joe Wielgot, St. Clair Shores, said he is a Parade Council volunteer and he is disappointed because this is the first time that he has been fired as a volunteer. He has offered to talk, but feels that he has been chastised. The Parade Council has done the same thing for the last twenty-five years that he has been involved in this Council. They have had issues fundraising and the right thing to do would have been to sit down and discuss the issues before a decision was made. It is wrong to fire twenty-five volunteers.

George Munger, St. Clair Shores, said he is a Parade Council volunteer and feels hurt, confused and alienated because of Council’s decision. He thought that a fundraising committee should have been formed to help the organizations.

Matt Ahearn, St. Clair Shores, is a Parade Council volunteer. He said that he feels that this decision was based on a vendetta and it’s a shame. He thanked all the parade volunteers and all the friends and supporters of the parade. He thanked the Parade Council for everything they’ve done and he is proud and honored to have worked with the Parade Council for the last eighteen years. He is proud to have served as the Parade Council President for the last ten years.

Chuck Hall, St. Clair Shores, said that there is a problem with the traffic lights and they need to be fixed. He feels that the City should relocate the blue benches on Harper. Some of the benches are in odd places and are rarely used. He requested the cell tower revenues from the City Manager and discovered that the Activities Committee and the Cool Cities Committee receives the revenues. He thinks it’s time to re-evaluate the cell tower revenue.

Mike Keefer, St. Clair Shores, addressed the resident who spoke earlier regarding being ticketed for turning left in a no left turn area. He appreciates the “no left turn” signs and the police for watching the area. The “no left turn” signs have prevented many accidents there. He has been a Parade Council volunteer for eleven years. The Parade Council volunteers are dedicated and love what they do. He has learned how the Parade Council honors the fallen soldiers. He is concerned and confused because he wants the parade to continue.

James Kelly, St. Clair Shores, stated that in the past, a committee was put together to control the blight in the City and he feels that this practice should have been continued. There are three major events in the City; The Harper Cruise, the Fireworks, and the Memorial Day Parade. He feels that the City shouldn’t be paying any money to any of these events and they should be responsible for raising the money.

Duane Michno, St. Clair Shores, commented that the City received a grant to install the blue benches. The directions of the benches are part of rules of the overlay district. He would like more to be done on Harper, but the County is in charge of what the City does. He was a part of the parade once and was amazed by all the work the parade involves. He suggested the City and the Parade Council work together to figure things out.

17. ADJOURNMENT

Motion by Frederick, seconded by Rubello to adjourn at 12.46 a.m.

Ayes: All – 6
Absent: McFadyen

ROBERT A HISON, MAYOR

MARY A. KOTOWSKI, CITY CLERK