

City of St. Clair Shores

27600 Jefferson Circle Drive St. Clair Shores, MI 48081-2093

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Mayor

Kip C. Walby

Mayor Pro-Tem

Candice B. Rusie

City Manager

Michael E. Smith



Council Members:

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Peter A. Rubino

Anthony G. Tiseo

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Act 51 Annual Certification of Employee Related Conditions

2014

STATE TRUNK LINE HIGHWAY SYSTEM (EXCERPT)
Act 51 of 1951

247.668j Annual certification that certain employee-related conditions met; failure to make certification; withholding distributions to local road agency; website; "transportation employee" defined.

Sec. 18j.

(1) Beginning September 30, 2014, each local road agency shall annually certify to the department that it satisfies 1 of the following conditions with respect to transportation employees:

(a) The local road agency has developed and publicized a transportation employee compensation plan that the local road agency intends to implement with any new, modified, or extended contract or employment agreements for transportation employees not covered under contract or employment agreement. The transportation employee compensation plan that each local road agency plans to achieve shall be posted on a publicly accessible internet site and shall be submitted to the department. At a minimum, the transportation employee compensation plan shall include all of the following:

(i) New transportation employee hires who are eligible for retirement plans are placed on retirement plans that cap annual employer contributions at 10% of base salary for transportation employees who are eligible for social security benefits. For transportation employees who are not eligible for social security benefits, the annual employer contribution is capped at 16.2% of base salary.

(ii) For defined benefit pension plans, a maximum multiplier of 1.5% for all transportation employees who are eligible for social security benefits, except, if postemployment health care is not provided, the maximum multiplier shall be 2.25%. For all transportation employees who are not eligible for social security benefits, a maximum multiplier of 2.25%, except, if postemployment health care is not provided, the maximum multiplier shall be 3.0%. This subparagraph does not apply to years of service accrued prior to September 30, 2013, or to contracts entered into prior to September 30, 2013.

(iii) For defined benefit pension plans, final average compensation for all transportation employees is calculated using a minimum of 3 years of compensation and shall not include more than a total of 240 hours of paid leave. Overtime hours shall not be used in computing the final average compensation for a transportation employee. This subparagraph does not apply to years of service accrued prior to September 30, 2013, or to contracts entered into prior to September 30, 2013.

(iv) Health care premium costs for new transportation employee hires shall include a minimum transportation employee share of 20%; or, an employer's share of the local health care plan costs shall be cost competitive with the new state preferred provider organization health plan, on a per-transportation-employee basis.

(b) The local road agency complies with 1 of the following:

(i) A local road agency that offers medical benefits to its transportation employees or elected public officials shall certify to the department by September 30, 2014 that it is in compliance with the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.561 to 15.569. For purposes of this subparagraph, dental and vision coverages are not

considered medical benefits. The department shall develop a certification process and method for local road agencies to follow.

(ii) A local road agency that does not offer medical benefits to its transportation employees or elected public officials shall certify to the department by September 30, 2014 that it does not offer medical benefits to its transportation employees or elected public officials. For purposes of this subparagraph, dental and vision coverages are not considered medical benefits. The department shall develop a certification process and method for local road agencies to follow.

(2) If a local road agency does not make the certification required under subsection (1), the department may withhold all or part of the distributions to the local road agency from the Michigan transportation fund under this act. A withholding under this subsection shall continue for the period of noncompliance with subsection (1) by the local road agency.

(3) A local road agency shall maintain a searchable website accessible by the public at no cost that includes, but is not limited to, all of the following:

(a) Current fiscal year budget.

(b) The number of active transportation employees of the local road agency by job classification and wage rate.

(c) A financial performance dashboard that contains information on revenues, expenditures, and unfunded liabilities. The county road agency may link to financial information provided by the Michigan transportation asset management council.

(d) The names and contact information for the governing body of the local road agency.

(e) A copy of the certification required by subsection (1).

(4) The department shall maintain a searchable website accessible by the public at no cost. A website maintained by the department under this subsection shall include, but is not limited to, the following:

(a) Current fiscal year budget.

(b) The number of active transportation employees of the department by job classification and wage rate.

(c) A financial performance dashboard that contains information on revenues, expenditures, and unfunded liabilities. The department may link to financial information provided by the Michigan transportation asset management council.

(d) The names and contact information for the governing body of the department.

(5) A local road agency may develop and operate its own website to provide the information required under subsection (3), or the local road agency may reference this state's central transparency website as the source for the information required under subsection (3). If a local road agency does not have a website, the local road agency may post the information required under subsection (3) on the website for the county, city, or village within which the local road agency is located or on the website of a statewide road association of which the local road agency is a member.

(6) As used in this section, "transportation employee" means an employee paid in whole or in part through revenues distributed under sections 12 to 13 or an employee who is engaged primarily in work funded through revenues distributed under sections 12 to 13.

History: Add. 2012, Act 506, Imd. Eff. Dec. 28, 2012

Compiler's Notes: Former MCL 247.668j, which pertained to pledge for annual debt service requirements and to successive borrowings, was repealed by Act 234 of 1987, Imd. Eff. Dec. 28, 1987.

Popular Name: McNitt Act

Popular Name: Michigan Transportation Fund Act

Annual Certification - MDOT Form 2068

PUBLIC ACT 51, SECTION 18j, MCL 247.668j
Annual Certification of Employee-related Conditions

CITY OR VILLAGE NAME City of St. Clair Shores

Beginning September 30, 2014, and annually each September 30 thereafter, certification must be made for compliance to Section 18j of Public Act 51 of 1951, MCL 248.668j. A local road agency must certify that it has (a) developed an employee compensation plan for its transportation employees as described OR (b) the local road agency must certify that medical benefits are offered to its transportation employees or elected public officials in compliance with the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.561 to 15.569, or, that it does not offer medical benefits to its transportation employees or elected public officials.

Compliance with (a)
I certify compliance with MCL 247.668j (a).
Our compensation plan for transportation employees meets the minimum criteria of MCL 247.668j (a)(i - iv).

Compliance with (b)
I certify compliance with MCL 247.668j (b), and as such, offer one of the following;
I certify that medical benefits are offered to the transportation employees or elected public officials.
Or, I certify that medical benefits are not offered to the transportation employees or elected public officials.

Non-compliance with (a) or (b)
I certify that we are not in compliance with MCL 247.668j.
I understand that failure to comply with certification of (a) or (b) of MCL 247.668j may result in the withholding of all or part of the distributions made to this local road agency from the Michigan Transportation Fund.

This form must be signed by the Street Administrator and the Treasurer or Financial Director.

SIGNATURE <i>Douglas M Haag</i>		SIGNATURE <i>B Babcock</i>	
PRINTED NAME Douglas M. Haag		PRINTED NAME Bryan Babcock	
TITLE Finance Director	DATE 09/08/2014	TITLE Street Administrator	DATE 09/08/2014

Due Each September 30

Return the completed form to:

Michigan Department of Transportation, Financial Operations Division, P.O. Box 30050, Lansing, MI 48909

FY 2015 Act 51 Budget

	MAJOR		LOCAL		TOTALS FOR ILLUSTRATION ONLY		INC (DEC)
	FY 2014	FY 2015	FY 2014	FY 2015	FY 2014	FY 2015	
BEGINNING BALANCE 7/1	2,506,586	874,043	539,743	302,500	3,046,329	1,176,543	
REVENUES:	110-100		120-100				
MVH Revenue	2,412,890	2,477,310	939,816	965,444	3,352,706	3,442,754	90,048
Interest Earned	3,500	3,500	3,000	3,000	6,500	6,500	
Transfers			1,206,445	617,000	1,206,445	617,000	(589,445)
Contrib. - Streets Trust Fund							
Contrib. - General Fund DPW Supervision							
Contrib. - Sanitation Trust Fund	139,806		326,214		466,020		(466,020)
Contrib. - General Fund Other							
Contrib. - Utility Fund	27,600		64,400		92,000		(92,000)
Block Grant			317,250	378,000	317,250	378,000	60,750
Other	172,406		64,776	22,960	237,182	22,960	(214,222)
Right of Way Fees			160,000	160,000	160,000	160,000	
Energy Optimizer Rebate	5,594		13,055		18,649		(18,649)
New Bonds / Loans							
VOTED STREET MILLAGE			1,308,457	1,312,507	1,308,457	1,312,507	4,050
TOTAL REVENUES	2,761,796	2,480,810	4,403,412	3,458,911	7,165,209	5,939,721	(1,225,488)
EXPENDITURES:	110-455		120-455				
VOTED STREET MILLAGE CONST			1,204,800	1,189,000	1,204,800	1,189,000	(15,800)
VOTED STREET MILLAGE MAINT.			585,157	108,507	585,157	108,507	(476,650)
Administration	121,503	63,421	283,506	280,579	405,009	344,000	(61,009)
Maintenance	453,941	381,794	963,553	1,314,340	1,417,494	1,696,134	278,640
Traffic/Signs	241,667	245,227	67,015	29,714	308,682	274,941	(33,741)
Snow Removal	152,621	132,330	43,720	37,839	196,341	170,169	(26,172)
Construction / Capital	1,470,060		317,250	378,000	1,787,310	378,000	(1,409,310)
Transfer to Local	1,206,445	617,000			1,206,445	617,000	(589,445)
Debt Service	723,101	245,946	42,820	42,820	765,921	288,766	(477,155)
Non Act51 Expenditures	25,001		1,132,835		1,157,836		(1,157,836)
TOTAL EXPENDITURES	4,394,339	1,685,718	4,640,656	3,380,799	9,034,995	5,066,517	(3,968,478)
ENDING BALANCE 6/30	874,043	1,669,134	302,500	380,612	1,176,543	2,049,746	873,204
ROAD IMPROVEMENT TRUST							
	FY 2014		FY 2015				
Beginning Balance	891	893					
Revenues: Property Taxes							
TIFA Refund							
Interest	2						
Expenditur Contributions							
Ending Balance	893	893					
	FY 2014		FY 2015				
Fund Uses:							
Concrete replacement - Local							
Oth. Repairs							
Tree Trimming							
Local Street Salting							
Emergency repairs							
Total Local							
Administration							
Total Trust Fund Uses							

Employees by Job Classification & Wage Rate

DEPARTMENT BUDGET SUMMARY							
451 - STREETS							
STAFFING	FY 2014		FY 2015				
	NUMBER	WAGES	NUMBER	WAGES	FRINGES	TOTAL	
LABOR III	1.5	63,387	1.5	64,928	67,156	132,084	
TREE TRIMMER III	1	46,405	1	47,333	49,019	96,352	
TREE TRIMMER II	1	43,517	1	44,388	47,157	91,545	
TREE TRIMMER I	1	42,258	1	43,799	45,669	89,468	
Clerk III - DC (to DPW)	1	39,617					
Laborer III (from Sanitation)			1	43,799	45,569	89,368	
TOTAL	5.5	235,184	5.5	244,247	254,570	498,817	
OVERTIME							
	Rate x Hrs/Wks=						
	31.94	3,750 =		119,776	80,261	200,037	
TEMPORARY:							
Laborer	\$9.00	5,600 =		50,400	5,040	55,440	
Skilled Laborer	\$11.00	2,940 =		32,340	3,234	35,574	
	Total Temporary			82,740	8,274	91,014	
TOTAL FY 2015 PERSONNEL COST				446,763	343,105	789,868	
ACCOUNT DESCRIPTIONS							
	FY 2012 Actual	FY 2013 Actual	1st Half Actual	FY 2014 Estimated	Amended Budget	FY 2015 Proposed	Increase (Decrease) from FY 2014
701-WAGES/SALARIES	194,860	235,049	103,391	230,572	230,572	244,247	13,676
706-TEMPORARY	58,951					82,740	82,740
711-OVERTIME	31,690	42,764	25,750	91,716	91,716	119,776	28,060
720-FRINGES	195,130	255,844	79,553	274,260	274,260	343,105	68,846
Total personnel	480,631	533,657	208,694	596,547	596,547	789,868	193,321
740-OFFICE SUPPLIES	513	1,755	129	2,500	2,500		(2,500)
750-OPER SUPP	7,743	6,828	5,581	12,900	12,900	6,400	(6,500)
Total supplies	8,256	8,583	5,710	15,400	15,400	6,400	(9,000)
810-SERVICES	600,247	604,008	284,099	632,564	632,564	423,000	(209,564)
850-PHONE/COMM	1,644	3,915	3,812	2,750	2,750		(2,750)
860-TRAVEL				200	200		(200)
900-ADS/PRINTING		432	556	1,000	1,000		(1,000)
910-INSURANCE							
920-UTILITIES	1,175,163	1,161,455	464,098	1,160,000	1,160,000	67,000	(1,093,000)
930-REP & MAINT	687,636	1,195,953	828,761	1,516,862	1,516,862	793,007	(723,855)
940-RENTALS	274,800	233,888	178,163	356,326	356,326	426,466	70,140
950-MISC	2,414	2,322	641	3,600	3,600		(3,600)
960-TRANSFERS	547,587	773,140	714,277	765,921	765,921	288,766	(477,155)
Total charges	3,289,491	3,975,113	2,474,407	4,439,222	4,439,222	1,998,239	(2,440,983)
980-CAPITAL OUTLAY	1,703,126	1,561,316	1,261,027	2,992,110	2,992,110	1,655,010	(1,337,100)
	5,481,503	6,078,669	3,949,838	8,043,279	8,043,279	4,449,517	(3,593,762)
			(61)				

451 - STREETS		EXPENDITURE DETAIL	
740-OFFICE SUPPLIES		AMOUNT	930-REPAIRS & MAINTENANCE
Misc. Office Supplies (to DPW)			AMOUNT
Copier Costs (to DPW)			Exterminators
			Computer use, repair and replacement (to DPW)
			Phone system & office equipment
TOTAL			Building Maintenance
			Janitorial Service & Supplies
			Door Maintenance
750-OPERATING SUPPLIES			Chain Saw Repair
Misc. Operating Supplies (to DPW)			1,500
Computer supplies (to DPW)			Salt (.020)
Extinguisher Costs			100,000
Medical Supplies (to DPW)			Cold Patch (.025)
Tools (to DPW)			30,000
Personal Protective Gear	2,200		Dust Control
Tree Trimming Supplies	1,200		10,000
Chain Saws	1,000		Sign Materials (.040)
Office furniture (to DPW)			30,000
			Radio and Misc maintenance (to DPW)
			Road Striping (.030)
			40,000
			Cross walks & stop bars (.030)
			55,000
			Concrete Replacement-Local (.001)
			150,000
Grass crew supplies	2,000		Concrete Replacement-Major (.002)
			125,000
			Traffic Signal Maintenance (.045)
			100,000
			Landscape maintenance and sprinkler repairs
			18,000
			Slag
			5,000
TOTAL	6,400		Tree planting
			20,000
			Voted Street Maintenance (.009)
			108,507
			TOTAL
			793,007
810-SERVICES			940-RENTALS
Administrative Fees (Act 51 has a 10% cap)	344,000		Vehicle Rent
Bridge Inspections	4,000		426,466
Stump grinding	15,000		TOTAL
GPS Service (to DPW)			426,466
Tree trimming (.060)	60,000		950-MISCELLANEOUS
			Miscellaneous (to DPW)
			Seminar/Conf./Workshops (to DPW)
			TOTAL
TOTAL	423,000		960-TRANSFERS
			Debt Service
			227,595
			Debt Service - LED (991)
			61,171
			TOTAL
			288,766
850-PHONE & COMM			980-CAPITAL OUTLAY
Phone (to DPW)			DTE LED conversion for 300 lamps (.466)
			88,010
TOTAL			
860-TRAVEL			
Mileage Reimbursement (to DPW)			
TOTAL			
900-PRINTING & ADVERTISING			Street Millage Projects:
Forms Printing (to DPW)			Lingemann - Edgwood to Englehardt (.199)
			100,000
TOTAL			Beste - Gaffke to 12 Mile Road (.199)
			287,000
			Princeton - Sunnysdale to Alexander (.199)
			262,000
			L'anse - Harper to Greater Mack (.199)
			540,000
910-INSURANCE			CDBG Projects:
			Gladstone - 11 Mile Road to Stanley (.258)
			378,000
TOTAL			TOTAL
			1,655,010
			DEPARTMENT REVENUES
			MVH Fund Revenues
			3,442,754
			Trust Fund Revenues
			Interest Revenues
			6,500
			Contrib. from the DPW Dir of Gen Fund
			Contrib. from the Sanitation Trust Fund
920-UTILITIES			Tree Replacement
Gas			8,000
Electric (.003)	50,000		Miscellaneous revenue (.695)
Water			14,960
Street Lighting (to DPW)			Building Costs charged to:
Traffic Lights (.005)	17,000		Water Department
			Sewer Department
TOTAL	67,000		Voted Street Millage
			1,312,507
			Right of Way Fees
			160,000
			Block Grant
			378,000
			TOTAL
			5,322,721

Financial Performance Dashboards

Michigan Department of Transportation

<http://tamc.mcgi.state.mi.us/MITRP/Data/PaserDashboard.aspx>

City of St. Clair Shores

<https://www.accessmygov.com/MunicipalDashboard/FinancialData?uid=261>