

City of St. Clair Shores

27600 Jefferson Circle Drive St. Clair Shores, MI 48081-2093

Phone: (586) 445-5200 Fax: (586) 447-3325 www.scsmi.net

Mayor

Kip C. Walby

Mayor Pro-Tem

Candice B. Rusie

City Manager

Michael E. Smith



Council Members:

John D. Caron

Ronald J. Frederick

Peter A. Rubino

Anthony G. Tiseo

Chris M. Vitale

September 19, 2017

Michigan Department of Transportation
Financial Operations Division
PO Box 30050
Lansing, MI 48909

RE: Public Act 51, Section 18j, MCL 247.668j
Annual Certification of Employee-Related Conditions

Dear Sir or Madam:

Enclosed please accept the above enclosed certification submitted on behalf of the City of St. Clair Shores.

Please feel free to contact me at any time if you have any questions, or, require additional information.

Sincerely,

A handwritten signature in black ink that reads "Douglas M. Haag". The signature is fluid and cursive.

Douglas M. Haag
Finance Director/Treasurer
City of St. Clair Shores
586-447-3325
haagd@scsmi.net

Annual Certification - MDOT Form 2068

PUBLIC ACT 51, SECTION 18j, MCL 247.668j
Annual Certification of Employee-related
Conditions

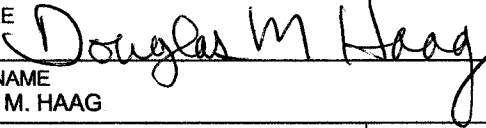
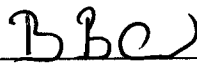
CERTIFICATION YEAR 2017

CITY OR VILLAGE NAME CITY OF ST. CLAIR SHORES

Beginning September 30, 2015, and annually each September 30 thereafter, certification must be made for compliance to Section 18j(1) of Public Act 51 of 1951, MCL 247.668j(1). A local road agency must certify that it has (a) developed an employee compensation plan for its employees as described OR (b) the local road agency must certify that medical benefits are offered to its employees or elected public officials in compliance with the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.561 to 15.569, or, that it does not offer medical benefits to its employees or elected public officials.

- Compliance with (1)(a)
I certify compliance with MCL 247.668j(1)(a).
Our compensation plan for employees meets the minimum criteria of MCL 247.668j (a)(i - iv).
- Compliance with (1)(b)
I certify compliance with MCL 247.668J(1)(b), and as such, offer one of the following:
- I certify that medical benefits are offered to employees or elected public officials in compliance with the publically funded health insurance contribution act, 2011 PA 152; or
 - I certify that the local road agency has exempted itself from the publically funded health insurance contribution act, 2011 PA 152; or
 - I certify that medical benefits are not offered to employees or elected public officials.
- Non-compliance with (1)(a) or (1)(b)
I certify that we are not in compliance with MCL 247.668j(1).
I understand that failure to comply with certification of (a) or (b) of MCL 247.668j(1) may result in the withholding of all or part of the distributions made to this local road agency from the Michigan Transportation Fund.

This form must be signed by the Street Administrator and the Treasurer or Financial Director.

SIGNATURE 		SIGNATURE 	
PRINTED NAME DOUGLAS M. HAAG		PRINTED NAME BRYAN BABCOCK	
TITLE FINANCE DIRECTOR	DATE 08/31/17	TITLE STREET ADMINISTRATOR	DATE 08/31/17

Due Each September 30

Return the completed form to:

Michigan Department of Transportation, Financial Operations Division, P.O. Box 30050, Lansing, MI 48909, OR
Email to: MDOT-Outreach@michigan.gov, OR

Fax to: (517) 373-6266

FY 2018 Act 51 Budget

SPECIAL REVENUE FUNDS / STREETS							
	MAJOR STREETS		LOCAL STREETS		TOTALS FOR		Increase (Decrease) from FY 2017
	FY 2017 Amended	FY 2018 Proposed	FY 2017 Amended	FY 2018 Proposed	ILLUSTRATION ONLY		
					Amended FY'17	Proposed FY'18	
BEGINNING BALANCE 7/1	1,979,274	1,882,554	982,759	956,926	2,962,033	2,839,480	
REVENUES:	110-100		120-100				
MVH Revenue	3,112,083	3,386,451	1,353,922	1,320,204	4,466,005	4,706,655	240,650
Interest Earned	3,500		3,000		6,500		(6,500)
Transfer from Major Street Fund			1,557,792	1,693,226	1,557,792	1,693,226	135,434
Contrib. - Municipal Street Fund			679,202	810,060	679,202	810,060	130,858
Contrib. - General Fund DPW Supervision							
Contrib. - Sanitation Trust Fund							
Contrib. - General Fund Other							
Contrib. - Utility Fund							
Block Grant			345,000	420,000	345,000	420,000	75,000
Other			30,500	29,500	30,500	29,500	(1,000)
Right of Way Fees			155,000	185,000	155,000	185,000	30,000
Energy Optim Rebate/Grants (Incl BA 16-04: \$20.5		20,000	20,500	80,000	20,500	100,000	79,500
New Bonds / Loans/State Grants							
VOTED STREET MILLAGE							
TOTAL REVENUES	3,115,583	3,406,451	4,144,916	4,537,990	7,260,499	7,944,441	683,942
EXPENDITURES:	110-455		120-455				
VOTED STREET MILLAGE CONST				1,100,000		1,100,000	1,100,000
VOTED STREET MILLAGE MAINT.							
Administration	118,052	171,958	328,797	298,707	446,849	470,666	23,817
Maintenance	346,288	408,033	1,368,798	1,383,946	1,715,086	1,791,979	76,893
Traffic/Signs	283,591	265,954	31,490	28,856	315,081	294,809	(20,272)
Snow Removal	134,636	165,988	39,528	46,310	174,164	212,298	38,134
Construction / Capital	544,500		2,209,800		2,754,300		(2,754,300)
Transfer to Local Street Fund	1,557,792	1,693,226			1,557,792	1,693,226	135,434
Debt Service	227,444	206,331	192,337	18,351	419,781	224,682	(195,099)
Non Act 51 Expenditures							
TOTAL EXPENDITURES	3,212,302	2,911,490	4,170,750	2,876,169	7,383,052	5,787,659	(1,595,393)
ENDING BALANCE 6/30	1,882,554	2,377,515	956,926	2,618,746	2,839,480	4,996,262	2,156,781

Employees by Job Classification & Wage Rate

DEPARTMENT BUDGET SUMMARY							
451 - STREETS							
STAFFING	FY 2017			FY 2018			
	NUMBER	WAGES	FRINGES	NUMBER	WAGES	FRINGES	TOTAL
LABOR III	2.75	124,950	156,857	2.75	127,451	128,554	256,005
TREE TRIMMER III	1	49,245	59,879	1	50,230	49,039	99,269
TREE TRIMMER II	1	43,872	25,929	1	44,749	25,445	70,194
TREE TRIMMER I	1	45,568	54,491	1	46,480	45,132	91,612
UAAL Costs - Gen Employees Pension Plan						16,432	16,432
TOTAL							
	5.75	263,635	297,156	5.75	268,910	264,602	533,512
OVERTIME	Rate x Hrs/Wks=						
	32.86	3,750	=		123,225	75,993	199,218
TEMPORARY:							
Laborer	\$9.83	7,000	=		68,823	6,882	75,705
Skilled Laborer	\$12.02	2,800	=		33,646	3,365	37,011
	Totals				102,469	10,247	112,716
TOTAL FY 2018 PERSONNEL COST					494,604	350,842	845,446
ACCOUNT DESCRIPTIONS	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget			FY 2018 Proposed Budget	Increase (Decrease) from FY 2017
			Adopted 06/06/16	Amended 02/21/17	Actual 03/31/17		
701-WAGES/SALARIES	211,791	257,728	256,204	263,635	190,795	268,910	5,275
706-TEMPORARY	27,718	38,939	88,614	88,614	39,282	102,469	13,855
711-OVERTIME	63,496	69,099	120,826	120,826	51,680	123,225	2,399
720-FRINGES	266,088	313,799	397,104	401,856	219,993	350,842	(51,014)
Total personnel	569,093	679,565	862,748	874,931	501,749	845,446	(29,485)
740-OFFICE SUPPLIES	212						
750-OPER SUPP	6,832	9,098	10,400	10,400	1,734	10,400	
Total supplies	7,044	9,098	10,400	10,400	1,734	10,400	
810-SERVICES	427,811	520,852	512,531	576,831	339,613	537,531	(39,300)
850-PHONE/COMM							
860-TRAVEL							
900-ADS/PRINTING							
910-INSURANCE							
920-UTILITIES	992,027	23,749	67,000	67,000	22,718	87,000	20,000
930-REP & MAINT	1,101,986	1,067,984	714,500	714,500	902,847	836,500	122,000
940-RENTALS	426,466	426,466	397,883	397,883	298,412	434,740	36,857
950-MISC	61,171	61,171					
960-TRANSFERS	227,594	230,044	288,615	419,781	371,850	224,682	(195,099)
Total charges	3,237,055	2,330,267	1,980,529	2,175,995	1,935,441	2,120,453	(55,542)
980-CAPITAL OUTLAY	1,991,922	2,869,743	2,761,800	2,761,800	1,315,332	2,216,000	(545,800)
	5,805,113	5,888,673	5,615,477	5,823,126	3,754,255	5,192,299	(630,827)
(70)							

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Act 51 Annual Certification of Employee Related Conditions 2017

STATE TRUNK LINE HIGHWAY SYSTEM (EXCERPT)
Act 51 of 1951

247.668j Annual certification that certain employee-related conditions met; failure to make certification; withholding distributions to local road agency; website; "transportation employee" defined.

Sec. 18j.

(1) Beginning September 30, 2014, each local road agency shall annually certify to the department that it satisfies 1 of the following conditions with respect to transportation employees:

(a) The local road agency has developed and publicized a transportation employee compensation plan that the local road agency intends to implement with any new, modified, or extended contract or employment agreements for transportation employees not covered under contract or employment agreement. The transportation employee compensation plan that each local road agency plans to achieve shall be posted on a publicly accessible internet site and shall be submitted to the department. At a minimum, the transportation employee compensation plan shall include all of the following:

(i) New transportation employee hires who are eligible for retirement plans are placed on retirement plans that cap annual employer contributions at 10% of base salary for transportation employees who are eligible for social security benefits. For transportation employees who are not eligible for social security benefits, the annual employer contribution is capped at 16.2% of base salary.

(ii) For defined benefit pension plans, a maximum multiplier of 1.5% for all transportation employees who are eligible for social security benefits, except, if postemployment health care is not provided, the maximum multiplier shall be 2.25%. For all transportation employees who are not eligible for social security benefits, a maximum multiplier of 2.25%, except, if postemployment health care is not provided, the maximum multiplier shall be 3.0%. This subparagraph does not apply to years of service accrued prior to September 30, 2013, or to contracts entered into prior to September 30, 2013.

(iii) For defined benefit pension plans, final average compensation for all transportation employees is calculated using a minimum of 3 years of compensation and shall not include more than a total of 240 hours of paid leave. Overtime hours shall not be used in computing the final average compensation for a transportation employee. This subparagraph does not apply to years of service accrued prior to September 30, 2013, or to contracts entered into prior to September 30, 2013.

(iv) Health care premium costs for new transportation employee hires shall include a minimum transportation employee share of 20%; or, an employer's share of the local health care plan costs shall be cost competitive with the new state preferred provider organization health plan, on a per-transportation-employee basis.

(b) The local road agency complies with 1 of the following:

(i) A local road agency that offers medical benefits to its transportation employees or elected public officials shall certify to the department by September 30, 2014 that it is in compliance with the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.561 to 15.569. For purposes of this subparagraph, dental and vision coverages are not

considered medical benefits. The department shall develop a certification process and method for local road agencies to follow.

(ii) A local road agency that does not offer medical benefits to its transportation employees or elected public officials shall certify to the department by September 30, 2014 that it does not offer medical benefits to its transportation employees or elected public officials. For purposes of this subparagraph, dental and vision coverages are not considered medical benefits. The department shall develop a certification process and method for local road agencies to follow.

(2) If a local road agency does not make the certification required under subsection (1), the department may withhold all or part of the distributions to the local road agency from the Michigan transportation fund under this act. A withholding under this subsection shall continue for the period of noncompliance with subsection (1) by the local road agency.

(3) A local road agency shall maintain a searchable website accessible by the public at no cost that includes, but is not limited to, all of the following:

(a) Current fiscal year budget.

(b) The number of active transportation employees of the local road agency by job classification and wage rate.

(c) A financial performance dashboard that contains information on revenues, expenditures, and unfunded liabilities. The county road agency may link to financial information provided by the Michigan transportation asset management council.

(d) The names and contact information for the governing body of the local road agency.

(e) A copy of the certification required by subsection (1).

(4) The department shall maintain a searchable website accessible by the public at no cost. A website maintained by the department under this subsection shall include, but is not limited to, the following:

(a) Current fiscal year budget.

(b) The number of active transportation employees of the department by job classification and wage rate.

(c) A financial performance dashboard that contains information on revenues, expenditures, and unfunded liabilities. The department may link to financial information provided by the Michigan transportation asset management council.

(d) The names and contact information for the governing body of the department.

(5) A local road agency may develop and operate its own website to provide the information required under subsection (3), or the local road agency may reference this state's central transparency website as the source for the information required under subsection (3). If a local road agency does not have a website, the local road agency may post the information required under subsection (3) on the website for the county, city, or village within which the local road agency is located or on the website of a statewide road association of which the local road agency is a member.

(6) As used in this section, "transportation employee" means an employee paid in whole or in part through revenues distributed under sections 12 to 13 or an employee who is engaged primarily in work funded through revenues distributed under sections 12 to 13.

History: Add. 2012, Act 506, Imd. Eff. Dec. 28, 2012

Compiler's Notes: Former MCL 247.668j, which pertained to pledge for annual debt service requirements and to successive borrowings, was repealed by Act 234 of 1987, Imd. Eff. Dec. 28, 1987.

Popular Name: McNitt Act

Popular Name: Michigan Transportation Fund Act

Financial Performance Dashboards

Michigan Department of Transportation
<http://tamc.mcgi.state.mi.us/MITRP/Data/PaserDashboard.aspx>

City of St. Clair Shores
<https://www.accessmygov.com/MunicipalDashboard/FinancialData?uid=261>